

**School Emergency Drills
Documentation Form**

<u>Type of Drill</u>	<u>Time of Drill</u>
<input checked="" type="checkbox"/> Fire Drill (5 required)	<input type="checkbox"/> Standard
<input type="checkbox"/> Tornado Drill (2 required)	<input type="checkbox"/> Class Change
<input type="checkbox"/> Lock Down/Shelter in Place Drill (2 required)	<input checked="" type="checkbox"/> Recess
	<input type="checkbox"/> Other Events

Name of reporting school: Zinser Elementary

Date of drill: 4/27/22 Time drill was held: 1:30 pm (pm/am)

Exact time required to evacuate/shelter/secure: 45 seconds

Total participants: 350

Remarks: Fire Drill #4; 420 students; We are not hearing the alarm or being able to tell class
to come back inside; I put in a tech request

This report is for emergency drill #8/10 for school year 2020-21.

Name of person conducting drill: Ross Willick

Title of person conducting drill: Principal

Signature of person conducting drill: 

Drill Was **Coordinated** With:

County/Local Emergency Management Coordinator or designee
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____