Kenowa Hills Public Schools  
Learning Center and School Aged Program  
3971 Richmond Ct.  
Grand Rapids, MI 49534

Summer 2020  
June 8th-August 24th

Kenowa Hills Public School’s Day Care and Learning Center Program has a $25.00 (non-refundable) registration fee for 1 child and a $35.00 (non-refundable) registration fee for 2 or more children if you register by May 1st. Registration received after May 1st will be an additional $5 per child. The registration fee must be paid when you register your child to secure a spot. Summer registration fee includes a t-shirt for each child which will be worn on field trips. Shirts will be sent home at the conclusion of the summer session. The registration fee along with the t-shirt are non-refundable for those that register and do not attend. Fall and summer session registration is needed for EVERY child (current or new), every session.

March 1st- registration opens for current families. March 16th- registration opens to new families. Students will be accepted on a first come, first serve basis. Please complete and return the form and fee as soon as possible, in order to secure your spot. If classrooms meet capacity your child will be put on a waitlist. Only 1/2 of the registration fee is needed to be placed on the waiting list. The remainder will be expected upon entrance into the program. Registration will close Monday, June 1st. Any spots still available will re-open Wednesday, June 10th. Please send registration fee and paperwork to:

Attn: Cali Lipscomb  
Kenowa Hills Public Schools  
3971 Richmond Ct.  
Grand Rapids, MI 49534

* Tuition Rates- See back of page for details.
* We provide high quality childcare for children 12 months of age (one nap a day, and walking (or close to)) to students through 5th grade.
* Hours of operation are 6:30 a.m. to 6:00 p.m.
* There is a two-day a week minimum.
* You will be billed for the number of days you schedule your child whether your child attends or not. If your child is present for more days than you scheduled them you will be expected to pay that on your next bill. (Additional days will need to be approved with the Director).
* You will be expected to turn in a monthly calendar and payment. Calendars are due on the 15th of the month prior. Any calendar turned in after the 20th will need director approval. Payments are due on the 1st of the month. There is also the option of paying 1/2 on the 1st and 1/2 on the 15th.

If you have any questions or wish to discuss any concerns, please contact Cali Lipscomb, Director at (616)647-0910 ext. 3 or clipscomb@khps.org
# Tuition Rates

<table>
<thead>
<tr>
<th></th>
<th>Full Time</th>
<th>Part Time</th>
<th>Half Day 5 days a week</th>
<th>Half Day 2-4 Days</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>12 months-2 1/2 years old</strong></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>$220.00 a week</td>
<td>$50.00 a day</td>
<td>$190.00 a week</td>
<td>$41.00 a day</td>
</tr>
<tr>
<td><strong>2 1/2 years old-5th grade</strong></td>
<td>$170.00 a week</td>
<td>$33.00 a day</td>
<td>$135.00 a week</td>
<td>$29.00 a day</td>
</tr>
<tr>
<td>Before School</td>
<td>$40.00 a week</td>
<td>$10.00 a day</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>After School</td>
<td>$50.00 a week</td>
<td>$12.00 a day</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Before and After School</td>
<td>$85.00 a week</td>
<td>$20.00 a day</td>
<td>N/A</td>
<td>N/A</td>
</tr>
</tbody>
</table>

Half day is 5 hours or less.

There is a 10% sibling discount for the oldest child.

An additional $5 a day will be charged to a child older than 2 1/2 years old who are NOT potty trained.

A child is considered NOT potty trained if he/she has 3 (or more) accidents in a 5 day attendance period.

These rates are effective through Fall 2020/2021 session.
Summer 2020 Registration

Child’s Name: ___________________________________ Age: __________ D.O.B. __________

T-shirt size (please circle): Youth- Small  Medium  Large  XL  Adult- Small  Medium  Large

Grade (just completed): __________ School: __________________________

Learning Center Parents: _____Yes, my child is potty trained. _____No, my child is not potty trained

Parent/Guardian #1

Name: ___________________________________________________________________________

Cell Phone __________________ Email Address: _________________________________________

Address: __________________________ City: __________ Zip: __________

Parent/Guardian #2

Name: ___________________________________________________________________________

Cell Phone __________________ Email Address: _________________________________________

Address: __________________________ City: __________ Zip: __________

I understand that I will need to fill out a monthly calendar with my child’s schedule. This is due on the 15th of the month prior. I also understand that there is a 2 day a week minimum and even if I do not sign my child up for 2 days I will be charged for 2 days to hold a spot.

________________________________________

Parent Signature ___________________________ Date ___________________________

I am interested in childcare for the following times weekly. (List child’s arrival and departure times.)

<table>
<thead>
<tr>
<th>AM Arrival</th>
<th>PM Departure</th>
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<tbody>
<tr>
<td>Monday:</td>
<td></td>
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<tr>
<td>Tuesday:</td>
<td></td>
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<tr>
<td>Wednesday:</td>
<td></td>
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<tr>
<td>Thursday:</td>
<td></td>
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<tr>
<td>Friday:</td>
<td></td>
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</tbody>
</table>

Monthly calendars must adhere to the days registered here. We will make every effort to accommodate schedule changes and additional days requests. Please see Parent Handbook for all billing and scheduling policies.

By signing this form, I understand that I am only registering my child for the program. I understand that I will still need to read the handbook, that will identify the rules and associated fees and fill out all the proper forms in order for my child to begin the program.

________________________________________

Parent Signature ___________________________ Date ___________________________