

**School Emergency Drills
Documentation Form**

<u>Type of Drill</u>	<u>Time of Drill</u>
<u>2</u> Fire Drill (5 required)	<u>x</u> Standard
<u> </u> Tornado Drill (2 required)	<u> </u> Class Change
<u> </u> Lock Down/Shelter in Place Drill (3 required)	<u> </u> Recess
	<u> </u> Other Events

Name of reporting school: Kenowa Hills Middle School

Date of drill: 10/16 Time drill was held: 8:30 am (pm/am)

Exact time required to evacuate/shelter/secure: 1:45

Total participants: 490

Remarks: _____

This report is for emergency drill # 2 for school year 20-21.

Name of person conducting drill: Eric Haik

Title of person conducting drill: Assistant Principal

Signature of person conducting drill: 

Drill Was **Coordinated** With:

 County/Local Emergency Management Coordinator or designee
Name & Title _____

AND

 Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

 Fire (fire chief or designee)
Name & Title _____