

## School Emergency Drills Documentation Form

<u>Type of Drill</u>		<u>Time of Drill</u>	
<u>#</u>	Fire Drill (5 required)	<u>X</u>	Standard
<u>   </u>	Tornado Drill (2 required)	<u>   </u>	Class Change
<u>   </u>	Lock Down/Shelter in Place Drill (2 required)	<u>   </u>	Recess
		<u>   </u>	Other Events

Name of reporting school: Zinser Elementary

Date of drill: 10/16/19 Time drill was held: 11:00 am (pm/am)

Exact time required to evacuate/shelter/secure: 45 seconds

Total participants: 420

Remarks: 1st grade exited out their windows as we continue practicing this form of exit;

This report is for emergency drill # 4/10 for school year 2019-20.

Name of person conducting drill: Ross Willick

Title of person conducting drill: Principal

Signature of person conducting drill: R Willick

Drill Was **Coordinated** With:

    **County/Local Emergency Management Coordinator or designee**  
Name & Title \_\_\_\_\_

AND

    **Law Enforcement** (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

OR

    **Fire** (fire chief or designee)  
Name & Title Was notified but did not make it