

School Emergency Drills Documentation Form

<u>Type of Drill</u>	<u>Time of Drill</u>
<input type="checkbox"/> Fire Drill (5 required)	<input checked="" type="checkbox"/> Standard
<input checked="" type="checkbox"/> Tornado Drill (2 required)	<input type="checkbox"/> Class Change
<input type="checkbox"/> Lock Down/Shelter in Place Drill (2 required)	<input type="checkbox"/> Recess
	<input type="checkbox"/> Other Events

Name of reporting school: EARLY CHILDHOOD CENTER

Date of drill: October 7, 2021 Time drill was held: 10:30 am (pm/am)

Exact time required to evacuate/shelter/secure: 5 minutes

Total participants: 108

Remarks: Went very well for first tornado drill of the school year staff and students did very well.

This report is for emergency drill # 2 for school year 2021/2022.

Name of person conducting drill: Kim Olson/Luke Scholten

Title of person conducting drill: DIRECTOR OF EARLY CHILDHOOD AND SPECIAL EDUCATION

Signature of person conducting drill: Luke Scholten

Digitally signed by Luke Scholten
DN: cn=Luke Scholten, o.ou, email=lscholten@kshps.org, c=US
Date: 2019.09.24 12:25:37 -0400

Drill Was ***Coordinated*** With:

County/Local Emergency Management Coordinator or designee
Name & Title Jack Stewart-County Emergency Coordinator

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title Officer Mitchal Harkema

OR

Fire (fire chief or designee)
Name & Title _____