



# Kenowa Hills Public Schools

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## BOARD OF EDUCATION

### Committee of the Whole Meeting Preliminary Minutes

Monday, June 9, 2025 at 6:00 pm

Kenowa Hills Administrative Offices

2325 4 Mile Road NW, Grand Rapids, MI 49544

#### I. Routine and Organizational Business

- A. President LaBotz called the Regular Meeting of the Kenowa Hills Board of Education to order at 6:49 p.m. at the Administrative Offices at 2325 Four Mile Rd NW, Grand Rapids, MI, 49544.
- B. President LaBotz opened the meeting with a moment of silence.
- D. Members Present: Courtade, Gustinis, Hart, LaBotz, Roberts, Robinson, and Turner are present. Superintendent Hopkins, Assistant Superintendent Dinkelman, and Director Gilchrist are present. Member Courtade left the meeting at 8:46 pm.
- E. Motion by Member Hart supported by Member Courtade to approve the agenda. **Motion carries 7-0.**

CALL TO ORDER

MOMENT OF SILENCE

ROLL CALL

APPROVE AGENDA

#### II. Hearings and Correspondence

- A. Recognition
- B. Correspondence - Assistant Superintendent provided context for the emails that were received regarding School of Choice lottery process.
- C. Board District Communication - Members reported on various district events in which they participated.

RECOGNITION

BOE COMMUNICATION

#### III. Information Items

- A. Finance - Director Gilchrist provided the finance items below for Board review.
  - 1. May 2025 Check Register
  - 2. Condensed Fund Statement
  - 3. Investment Income
  - 4. June 2025 Budget Amendment
  - 5. FY2026 Budget Resolution

FINANCE

The meeting was adjourned for a brief recess at 7:45. pm

The meeting resumed at 7:51 pm.

- 6. Chromebook and iPad Purchases
  - 7. Food Service Computers
  - 8. MDOT Right of way Resolution
- B. Marketing
- C. Regional Enhancement Millage Election
- D. Office of Teaching and Learning
  - 1. 2025-26 Student Handbooks (Third Reading)

MARKETING

ENHANCEMENT  
MILLAGE  
OFFICE OF TEACHING &  
LEARNING

#### IV. Public Comment: one person addressed the Board.

*The purpose of this meeting is to conduct Board of Education business. There will typically be no attempt to comment or give answers at this meeting. Audience members who wish to make comments are invited to complete the appropriate form located at the entrance. Each speaker has a maximum of three (3) minutes to address the board. Inquiries requiring a response will be referred to the superintendent in the cases where contact information is provided. We ask all individuals making public comments to follow our board policy.*

V. Action Items

CONSENT AGENDA

A. Motion by Member Hart supported by Member Gustinis to approve the Consent Agenda. **Motion carries 6-0.**

- 1. May 19, 2025 Regular Meeting Minutes
- 2. May 2025 Check Register: General Fund expenditures of \$1,125,099.79 using checks 85170 through 85343; Payrolls of May 2, 16, and 30; School Lunch Fund expenditures in the amount of \$36,727.65 using checks 11277 through and including 11289; 2020 Series II Bond Funds in the amount of \$500.00 using check #3; 2024 Bond Debt Funds in the amount of 500.00 using check #2; Capitol Project Funds in the amount of \$53,778.16 for check number 19; 2022 Building and Site Bond Funds in the amount of \$248,199.58 using checks #97 through and including 100; 2024 Athletic Bond Issue Funds in the amount of \$444,055.37 using checks 41 through 44; and Student Activity Funds in the amount of \$15,398.52 with checks 97425 through and including 97450. Total expenditures were \$1,924,872.38.

3. Certified Staff Personnel Report

i. Retirements

Lauria Majchrzak, Elementary Music (effective June 12, 2025)  
Brooke Davis, Director of Mental Health (effective September 30, 2025)

ii. Resignations

Jessie Walters, 1st Grade Teacher, Alpine Elementary (effective June 12, 2025)  
Jennifer Sippola, Special Education Resource Room Teacher, Zinser Elementary (effective June 12, 2025)

iii. New Assignment

Elizabeth Greemann, Director of District Assessment & Elementary Curriculum (effective June 12, 2025)  
Starting Salary: \$106,200 (\$408.46 per diem rate)  
Length of Contract: June 12, 2025 - June 30, 2026

iv. New Hires

Juan Rolon, Director of Maintenance and Operations (effective July 1, 2025)  
Starting Salary: \$82,820 (\$318.54 per diem rate)  
Length of Contract: 1 year, July 1, 2025 - June 30, 2026

4. 2025-26 MHSAA Membership Resolution

B. Motion by Member Hart supported by Member Gustinis to approve the recommended revisions to the 2025-26 Student Handbooks, High School Curriculum Guide and Athletic Code of Conduct. Report # 25-037. **Motion carries 5-1.**

2025-26 STUDENT  
HANDBOOKS REPORT  
#25-037

	Y N A		Y N A		Y N A
Courtade.	___	Hart	Y ___	Roberts	Y ___
Gustinis	Y ___	LaBotz	Y ___	Turner	Y ___
				Robinson	___ N ___

C. Motion by Member Hart supported by Member Gustinis to approved the proposed millage rates for non-home operating and debt millage levies for the 2025 tax year as outlined in Report #25-038. **Motion carries 6-0.**

TAX RATE REQUEST  
REPORT #25-038

- D. Motion by Member Hart and supported by Member Robinson to approve the MDOT Right of Way Resolution as presented in Report #25-039. **Motion carries 6-0.**

VII. Future Items for Consideration

FUTURE MEETINGS

- A. Future Meetings
  - 1 06/18/2025 6:00 pm Special Meeting - Superintendent Evaluation @ Administration Building
  - 2 06/23/2025 6:00 pm Regular Meeting @ Administration Building
  - 3 08/11/2025 6:00 pm Committee of the Whole Workshop @ Administration Building
  - 4. 08/25/2025. 6:00 pm Regular Meeting @ Administration Building
  - 5. 09/08/2025. 6:00 pm Committee of the Whole Workshop @ Administration Building
- B. Go Around

GO AROUND

VIII. Adjournment

ADJOURNMENT

- A. Seeing no additional agenda items, President LaBotz adjourned the meeting at 9:45 p.m.

Respectfully submitted,

Danielle M s Roberts, Secretary