



**Kenowa Hills Public Schools
Education inspired.**

BOARD OF EDUCATION

Regular Meeting Preliminary Minutes

The meeting will be held virtually in compliance with MDHHS Order

Monday, December 14, 2020, 7:00 p.m.

I. Routine Business

- A. A regular meeting of the Board of Education was called to order at 7:02 p.m., which is being held virtually in compliance with MDHHS Order.
- B. President Gustinis opened the meeting with a moment of silence.
- C. Members Present: Courtade, Gustinis, Hart, Rettig, Storey, Szczepaniak, Truskoski; Superintendent Hopkins, Assistant Superintendent Burde and Director Gilchrist were also present along with student representatives Madison Bupp and Sara Herweyer.
- D. Motion by Member Storey supported by Member Courtade to approve the agenda. Secretary Storey took a roll-call vote. Motion approved 7-0.

	Y	N	A		Y	N	A		Y	N	A		Y	N	A
Courtade	X			Hart	X			Storey	X			Truskoski	X		
Gustinis	X			Rettig	X			Szczepaniak	X						

CALL TO ORDER

MOMENT OF SILENCE

ROLL CALL

APPROVE AGENDA

II. Hearings and Correspondence

- A. Correspondence
 - 1. Thank you notes from retirees Nancy Marsman and Peg Panici were shared by Superintendent Hopkins.
 - 2. Superintendent Hopkins received an email from a parent that he shared in the packet regarding our move to the hybrid schedule.
- B. Recognition - Superintendent Hopkins acknowledged the following donations with appreciation:
 - 1. Donations
 - a. Comstock Park Rotary Club - \$2,000 for the development of the Zinser Elementary Courtyard into an outdoor classroom.
 - b. Meijer Inc. - \$900 worth of school supplies to share district-wide.
- C. Board Communication - Members reported on various events in which they participated during the past couple of weeks.
 - 1. Board members shared their congratulations to Matt Rettig on his last board meeting after 18.5 years serving the staff, students and families of the Kenowa Hills community.
- D. Community/Board Dialogue (Comments Specific to Board Agenda Items) - None

CORRESPONDENCE

RECOGNITION

BOE COMMUNICATION

COMMUNITY DIALOGUE

This portion of the agenda is dedicated to public comments about items that are on tonight's agenda. President Gusitnis reminded attendees that all public comments are limited to five (5) minutes and that there will typically be no attempt to comment or give answers at this meeting. Inquiries will be referred to the superintendent for response at a later time. President Gustinis announced attendees who requested the opportunity to speak by emailing boe@khps.org. President Gusitnis then welcomed the opportunity for any others attending this meeting, either in-person or virtually, the opportunity to make comment.

III. Information Item

- A. Student Representative Reports, Madison Bupp & Sara Herweyer
 - 1. Representative Bupp noted she will submit to Superintendent Hopkins details of a bus incident. She noted elementary students are missing their friends and are ready to come back to school soon. Representative Bupp indicated she would like to try hybrid instead of all remote for high school students as this would allow for in-person contact with teachers.

STUDENT REPORTS

2. Representative Herweyer acknowledged her appreciation of the extension to the semester for the high school, noting some virtual courses did not begin on time in August. The extension provides the students sufficient time to complete their virtual courses. Representative Herweyer also referenced a bus incident and will provide followup information.

B. Superintendent Report

1. Safety/Security

- a. Superintendent Hopkins provided an update on the Michigan State Police bus inspections. He noted 27 of our 32 buses passed with a green tag during the initial inspection. Four buses received a yellow tag, two of which were immediately fixed and issued a green tag. One bus received an initial red tag and was fixed to receive a green tag before the inspector left the district. Two buses remain as yellow tags until ordered parts arrive and can be installed. Superintendent Hopkins noted this is the best report in many years for our bus fleet and a reflection of the tremendous care and maintenance from the transportation department.

2. Extended Continuity of Learning (ECOL) Plan

a. COVID-19 Data

- i. Superintendent Hopkins provided an update on the district positive and quarantine COVID cases. Information was also shared regarding the county and Kenowa Hills community rate of positive cases and quarantine cases. The presentation is available upon request.

b. Instructional Delivery

- i. Superintendent Hopkins is recommending that our K-5 students return to school January 11 if the numbers continue to decrease. It is recommended that middle school should continue in a hybrid model and recommends the high school would move to some form of in-person learning on January 19 when the new semester begins. These recommendations follow the KCHD guidelines with the changes to the quarantine requirement from 14 days to 10 days. Data will be examined upon returning from winter break to make any final decisions.

c. Student Supports

- i. Special education students would continue to attend four days a week as long as a building is on a hybrid schedule. Staff and students may be tested over the winter break if needed. The rapid test usage began today. Superintendent Hopkins provided details about the COVID testing be administered by HealthBaar. Testing will be available Monday-Wednesday each week during break.

d. Two-way Communication

- i. Superintendent Hopkins reviewed the weekly two-way communication average since the November 25 Special Meeting.

3. Bond Construction Update

- i. The Requests for Proposals for the first phase of construction at the Early Childhood Center will be going out to bid with contracts being awarded at the February Board Meeting.
- ii. A Middle School team has been meeting to discuss big picture needs as it relates to the Middle School renovations. The team has visited other Middle Schools as part of the planning process.

- D. Committee Reports - chairpersons reported minutes from the committee meetings (copy available upon request).
1. Finance shared by Stan Truskoski
 2. Curriculum/School Improvement minutes shared by Tracey Hart
 3. Marketing minutes shared by Danielle Storey
 4. Policy minutes shared by Eric-John Szczepaniak
 - a. Policy Revisions (second reading)
 - i. Policy 6114 - Cost Principles - Spending Federal Grants (Revised)
 - ii. Policy 6325 - Procurement - Federal/Grant Funds (Revised)

COMMITTEE
 REPORTS

IV. Discussion Item

- A. Committee Structure or Work Sessions
1. Board members discussed options for modifying the existing committee structure. An MASB document that highlighted the pros and cons of committees was reviewed.
 2. Board members decided they would like to try Committee of the Whole work sessions instead of committees for the upcoming year.

V. Action Items

- A. Motion by Member Hart supported by Member Storey to approve the consent agenda. Secretary Storey took a roll-call vote. Motion approved 7-0.

1. November 9, 2020 Regular Meeting Minutes
2. November 25, 2020 Special Meeting Minutes - ECOL Plan
3. December 9, 2020 Special Meeting Minutes - Superintendent Evaluation
4. November General Fund expenditures of \$843,887.94 through and including checks #76756-76859 and payrolls of November 6 and 20, 2020; November School Lunch Fund expenditures of \$13,542.48 through and including checks #10554-10566; 2018 Building and Site Series II expenditures of \$520,434.76 through and including checks #15257-15266; Activity Check Register expenditures of \$6,911.70 through and including checks #12881-12888.

ACTION ITEMS

11/9/20 REGULAR
 MEETING MINUTES

 11/25/20 SPECIAL
 MEETING MINUTES

 12/9/20 SPECIAL
 MEETING MINUTES

 NOVEMBER 2020
 CHECK REGISTRIES

Y N A		Y N A		Y N A		Y N A	
Courtade	X ___	Hart	X ___	Storey	X ___	Truskoski	X ___
Gustinis	X ___	Rettig	X ___	Szczepaniak	X ___		

- B. Motion by Member Hart supported by Member Truskoski to approve the proposed 2020-2021 First Budget Amendment. Report #20-093. Secretary Storey took a roll-call vote. Motion approved 7-0.

20-21 FIRST BUDGET
 AMENDMENT Report
 #20-093

Y N A		Y N A		Y N A		Y N A	
Courtade	X ___	Hart	X ___	Storey	X ___	Truskoski	X ___
Gustinis	X ___	Rettig	X ___	Szczepaniak	X ___		

- C. Motion by Member Truskoski supported by Member Hart to approve the EDGAR Board Policy revisions (PO 6114 & PO 6325) as outlined in report Report #20-094. Secretary Storey took a roll-call vote. Motion approved 7-0.

EDGAR BOARD
 POLICY REVISIONS
 Report #20-094

Y N A		Y N A		Y N A		Y N A	
Courtade	X ___	Hart	X ___	Storey	X ___	Truskoski	X ___
Gustinis	X ___	Rettig	X ___	Szczepaniak	X ___		

- D. Motion by Member Truskoski supported by Member Hart to reconfirm the Extended Continuity of Learning (ECOL) Plan that was originally approved on September 28, 2020 as required by Public Act 149, Section 98a. Report #20-095. Secretary Storey took a roll-call vote. Motion approved 7-0.

EXTENDED
 CONTINUITY OF
 LEARNING PLAN
 Report #20-095

Y N A		Y N A		Y N A		Y N A	
Courtade	X ___	Hart	X ___	Storey	X ___	Truskoski	X ___
Gustinis	X ___	Rettig	X ___	Szczepaniak	X ___		

VI. Future Items for Consideration

A. Public Comment (Nonagenda Items) - None.

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B. Future Meetings

1. 01/11/2021 6:00 PM Board of Education Regular Organizational Meeting - Administration Building

C. Go-Around

VII. Adjournment

A. Motion by Member Rettig supported by Member Truskoski to adjourn the meeting at 9:12 PM. Secretary Storey took a roll-call vote. Motion approved 7-0.

	Y	N	A		Y	N	A		Y	N	A		Y	N	A
Courtade	X	__	__	Hart	X	__	__	Storey	X	__	__	Truskoski	X	__	__
Gusitnis	X	__	__	Rettig	X	__	__	Szczepaniak	X	__	__				

PUBLIC COMMENT

FUTURE MEETINGS

ADJOURNMENT

Respectfully submitted,

Danielle Storey, Secretary