



**BOARD OF EDUCATION**  
**Regular Meeting Preliminary Minutes**  
**Monday, November 11, 2019 at 7:00 pm**  
**Kenowa Hills High School**  
**3825 Hendershot NW, Grand Rapids MI**

**I. Routine Business**

- A. A regular meeting of the Board of Education was called to order at 7:00 p.m. at Kenowa Hills High School, 3825 Hendershot NW, Grand Rapids, MI.
- B. President Gustinis acknowledged all veterans and opened the meeting with a moment of silence.
- C. Members Present: Courtade, Gustinis, Hart, Rettig, Storey, Szczepaniak, Truskoski; Superintendent Hopkins and Assistant Superintendent Burde were also present. Director Gilchrist was absent.
- D. Motion by Member Courtade supported by Member Storey to approve the agenda. Motion approved 7-0.

CALL TO ORDER  
  
MOMENT OF SILENCE  
  
ROLL CALL  
  
APPROVE AGENDA

**II. Hearings and Correspondence**

- A. Correspondence - No correspondence shared this month.
- B. Recognition
  - 1. Superintendent Hopkins acknowledged the following contributions with appreciation:
    - School Supply Donations for Alpine Elementary:**
      - a. Mr. & Mrs. Jim Peterson
      - b. Ms. Marcella Keeling
      - c. Mr. & Mrs. Jeffrey Shull
    - Supplies donated for Family Math Knight at Alpine Elementary:**
      - a. Brandi Steele from McDonalds
      - b. Dr. Nancy Mack from GVSU
    - Volunteer hours donated to Alpine Elementary from Chemical Bank**
      - a. Ten volunteers from Chemical Bank gave their time to clean up playgrounds and nature centers, help clean art supplies, and play games with students.
    - Kris Weller, retired Central Elementary teacher, donated many classroom library books.**
- C. Board Communication - Members reported on various events in which they participated over the past month.
  - 1. Members shared information about the MASB Fall Conference.
- D. Community/Board Dialogue (Comments Specific to Board Agenda Items) - No comments.

CORRESPONDENCE  
  
RECOGNITION  
  
  
  
  
  
  
  
  
  
  
BOE COMMUNICATION  
  
  
COMMUNITY DIALOGUE

*The purpose of this meeting is to conduct Board of Education business. Audience members who wish to make comments should complete a form, located on the agenda table, and identify themselves prior to speaking. There will typically be no attempt to comment or give answers at this meeting. Inquiries will be referred to the superintendent for response at a later time. Is there anybody who wishes to make comment on an item that is on tonight's board meeting agenda?*

### III. Information Item

- |  |                          |
|--|--------------------------|
| A. Kenowa Hills High School Spotlight Report, Mr. Nate Robrahn   | PRINCIPAL REPORT         |
| 1. High School Principal Nate Robrahn introduced High School Mildly Cognitive Improgram (MiCI) Program Teacher Amanda Voss who shared information about the Special Olympics basketball program. Unified teams allow our MiCI students to be integrated with general education students. One of the many goals of this program is to help the students feel more included with the whole school community. This program also allows our staff and students to connect with other programs in our county and beyond. Ms. Voss noted our team was able to play at the Breslin Center. Many students are also involved with the Miracle League baseball program and other Special Olympics sports hosted at various venues. |                          |
| B. FY 2019 Audit Presentation  | AUDIT<br>PRESENTATION    |
| 1. Superintendent Hopkins introduced Joel Korson from Maner Costerisan PC to present our FY2019 financial audit report. The District received an unmodified opinion, which is the highest opinion an auditor can give. No significant deficiencies or material weaknesses were found in the District's controls.   |                          |
| 2. The district increased the general fund balance to \$3,717,693 including a transfer of \$120,000 to capital projects, making the fund equity balance 10.3%.   |                          |
| C. Student Representative Report, George Ramirez Madrigal - Report is available upon request.  | STUDENT REP<br>REPORT    |
| 1. George welcomed Mr. Robrahn to the high school. The transition has been very smooth from a student perspective.   |                          |
| 2. The construction at the high school has made a huge impact. The parking lot modifications have been very helpful.   |                          |
| 3. National Honor Society expressed its appreciation for all those who donated for the blood drive.  |                          |
| 4. Swirl preparations have begun as well as Prom planning by the juniors.  |                          |
| D. Superintendent Report   | SUPERINTENDENT<br>REPORT |
| 1. Safety and Security Update  |                          |
| a. Superintendent Hopkins noted the new clocks have been updated with construction are designed to work with our phone system and are being programmed to provide critical emergency notifications. This is done through specific lighting, alarm and a scrolling message. Fire alarms will remain with the previous system and will not be connected to the clocks.   |                          |
| 2. Bond Construction Update  |                          |
| a. Mr. Hopkins provided updates on the Central Elementary construction phase. Photos were shared of the completed classrooms.  |                          |
| b. Central Elementary kindergarten/1st grade classrooms now include a bathroom in each room. Each wing will have a storage room and extended learning area. Completion of this wing is due by winter break. This project is currently ahead of schedule.   |                          |
| c. PJ, OAK construction manager, will move from the Zinser project to the Central project in February.   |                          |
| 3. EPIC-MRA Polling  |                          |
| a. The district has contracted with the EPIC-MRA to poll a random sampling of the registered voters within our District regarding the level of support for possible millage proposals that the facility team has been reviewing.   |                          |

- b. Superintendent Hopkins noted the poll examines the projects that would be completed with an estimated 0.5 mill mileage increase, 0.25 mill increase and a no mill increase would take care of all the building updates over a twelve-year period.
  - c. Information from this poll will be considered by the Facility Study Committee when forming its recommendation to the Board of Education. The goal of the committee is to present a recommendation at the December Regular Meeting.
  - d. Board Member questions and concerns regarding the polling, scope and timeline were answered.
- E. Committee Reports - chairpersons read the minutes from the committee meetings (copy of minutes available upon request).
- 1. Finance - Danielle Storey
  - 2. Curriculum/School Improvement - No meeting was held in November
  - 3. Marketing - Stan Truskoski
  - 4. Policy - Melissa Courtade
- a. Bylaw/Policy Additions/Revisions (First Reading)

COMMITTEE  
REPORTS

#### IV. Action Items

ACTION ITEMS

- A. Motion by Member Truskoski supported by Member Storey to approve the consent agenda. Motion approved 7 - 0.
- 1. October 14, 2019 Regular Meeting Minutes
  - 2. October 2019 General Fund expenditures of \$984,848.42 through and including checks #75189-75350 and payrolls of October 12 and 26 2019; October 2019 School Lunch Fund expenditures of \$21,706.84 through and including checks #10407-10421; Student Activity Check Register expenditures of \$15,233.76 through and including checks #12625-12643; October 2019 Building and Site Series II expenditures of \$2,593,953.16 through and including checks #15127-15134; and Capital Projects Fund expenditures of \$102,339.90 through and including check 75188.
- B. Motion by Member Storey supported by Member Truskoski to approve the 2018-2019 Audit Report as prepared and presented by Maner Costerisan, PC. Report #19-066. Motion approved 7 - 0.
- C. Motion by Member Truskoski supported by Member Storey to approve the resolution, which indicates Kenowa Hills will continue to levy 100% of the taxes in the summer of 2020. Report #19-067. Motion approved 7 - 0.
- D. Motion by Member Truskoski supported by Member Storey to approve the purchase of Lighting Networking Equipment for the Kenowa Hills Performing Arts Center from B & H Photo in the amount of \$1,206.30 using bond funds. Report #19-068. Motion approved 7 - 0.
- E. Motion by Member Storey supported by Member Truskoski to approve the purchase of a streaming device for the Kenowa Hills Performing Arts Center from B & H Photo in the amount of \$710.98 using bond funds. Report #19-069. Motion approved 7 - 0.

10/14/19 REGULAR  
MEETING MINUTES  
OCTOBER 2019  
CHECK REGISTRIES

FY 2019 AUDIT  
Report #19-066

SUMMER TAX  
RESOLUTION  
Report #19-067

PAC LIGHTING  
NETWORKING  
Report #19-068

PAC STREAMING  
Report #19-069

#### V. Future Items for Consideration

- A. Public Comment (Nonagenda Items) - No comments.

PUBLIC COMMENT

*A board meeting is a meeting of the Board held in public; it is not a public meeting. Audience members who wish to make a comment should complete a form, located on the agenda table, and identify themselves prior to speaking. There will typically be no attempt to comment or give answers at this meeting. Inquiries will be referred to the superintendent for response at a later time. Is there anybody who wishes to make a comment?*

**B. Future Meetings**

1. 11/25/19 6:00 pm Curriculum & School Improvement Committee
2. 11/25/19 7:00 pm Policy Committee
3. 12/02/19 6:00 pm Finance Committee
4. 12/02/19 7:00 pm Marketing Committee
5. 12/09/19 7:00 pm Board of Education Meeting- Early Childhood Center
6. 12/16/19 6:00 pm Special Meeting at the Administration Bldg - Superintendent Evaluation

C. Go-Around - Board members and those at the board table shared final comments.

FUTURE MEETINGS

**VI. Adjournment**

- A. Motion by Member Truskoski supported by Member Storey to adjourn the meeting at 9:21 p.m. Motion approved 7 - 0.

ADJOURNMENT

Respectfully submitted,

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Stanley Truskoski, Secretary