



Kenowa Hills Public Schools

VALUE. SUPPORT. EMPOWER.

BOARD OF EDUCATION

Regular Meeting Preliminary Minutes

6:00 p.m., Monday, May 19, 2025

Kenowa Hills High School

3825 Hendershot Ave NW, Grand Rapids, MI 49544

I. Routine Business

- A. A Regular Meeting of the Board of Education was called to order at 6:01 pm at the Kenowa Hills High School, 3825 Hendershot Ave NW, Grand Rapids, MI.
- B. President LaBotz opened the meeting with a moment of silence.
- C. Members Present: Courtade, Gustinis (arrived at 6:03), Hart, LaBotz, Roberts, Robinson, and Turner are present. Superintendent Hopkins, Assistant Superintendent Dinkelmann and Director John Gilchrist are also present along with Student Representative Chay'ce Smith. Student Representative Mya Gray is absent.
- D. Motion by Hart supported by Courtade to approve the agenda. **Motion passes 6-0.**

II. Hearings & Correspondence

A. Recognition

1. 2025 Retirees

Rebecca Bradley
Reed Bretz
Catherine Carlson
Cindy Cordes
Dave Curtis
Charlene Falicki
John Gilchrist
Kelli Huizen
Pam Keller
Stephen Leedy
Karla Marks
Cindy Ruscett
Sara Sposaro
Joy Stevens
Sam Wiltheiss
Sheila Woodman

2. Manilow Music Award

3. Middle College Graduates

4. Board of Education Student Representatives

- B. The Board went into a short recess at 6:59 pm for a reception to honor the retirees, Middle College Graduates, and Mr. Morrison.
- C. The meeting was called back into session at 7:18 pm.
- D. Correspondence

CALL TO ORDER

MOMENT OF SILENCE

ROLL CALL

APPROVE AGENDA

RECOGNITION &
CORRESPONDENCE

- E. Board Communication - Members reported on various district events in which they participated during the past couple of weeks.

BOE COMMUNICATION

III. Discussion/Information Item

- A. Student Representative Reports: Chay'ce reported that the year-end and graduate festivities have begun; the undergrads are hunkering down to complete the year successfully.
- B. Office of Teaching and Learning
1. Bookworms Curriculum Materials Proposal (second reading)
 2. 2025-26 School Year Student Handbooks (second reading)
 - i. Elementary
 - ii. Middle School
 - iii. High School
 - iv. Pathways High School
 - v. 9-12 Curriculum Guide

STUDENT REPRESENTATIVE
REPORT

OFFICE OF TEACHING AND
LEARNING

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- vi. Athletic Code of Conduct

C. Superintendent's Report

1. 2025-26 FY Budget Preparations
2. Enhancement Millage

SUPERINTENDENT REPORT

D Recommended Policy Additions/Revisions/Deletions (second reading)

RECOMMENDED POLICY
REVISIONS/DELETIONS

1. Bylaw 0.131.1 - Bylaws and Policies (Revision)
2. Policy 2264 - Nondiscrimination on the Basis of Sex in Education Programs or Activities (Rescind)
3. Policy 2266 - Nondiscrimination on the Basis of Sex in Education Programs or Activities (Revision)
4. Policy 2340 - Field and Other District-Sponsored Trips (Revision)
5. Policy 5320 - Immunization (Revision)
6. Policy 5330 - Use of Medications (Revision)
7. Policy 5330.01 - Epinephrine Auto-Injectors (Revision)
8. Policy 5350 - Student Health, Well-Being, and Suicide Prevention (Revision)
9. Policy 5460 - Graduation Requirements (Revision)
10. Policy 8320 - Personnel Files (Revision)
11. Policy 8640 - Transportation for Field and Other District-Sponsored Trips (Rescind)

IV. Public Comment - no attendees provided comments.

PUBLIC COMMENT

The purpose of this meeting is to conduct Board of Education business. There will typically be no attempt to comment or give answers at this meeting. Audience members who wish to make comments are invited to complete the appropriate form located at the entrance. Each speaker has a maximum of three (3) minutes to address the board. Inquiries requiring a response will be referred to the superintendent in the cases where contact information is provided. We ask all individuals making public comments to follow our board policy.

V. Action Items

A. Motion by Hart supported by Courtade to approve the Consent Agenda. **Motion passes 7-0.**

CONSENT AGENDA

1. May 5, 2025 Committee of the Whole Workshop Minutes
2. Certified Staff Personnel Report

- i. Retirements

John Gilchrist, Director of Finance and Support Staff Human Resources (effective June 30, 2025)

- ii. Resignations

Padley Gallagher, High School Business Teacher (effective August 15, 2025)

- B. Motion by Hart supported by Robinson table the recommended revisions to the 2025-26 Student Handbooks, High School Curriculum Guide and Athletic Code of Conduct until the June 9th meeting to allow for questions and suggestions to be addressed. **Motion carries 7-0.**
- C. Motion by Hart support by Courtade to approve the Kent ISD budget for the 2025-26 fiscal year as outlined in Report #25-034. **Motion carries 7-0.**
- D. Motion by Hart supported by Roberts to approve the proposed bylaw and policy revisions and deletions as outlined in Report #25-035. **Motion carries 7-0.**

STUDENT HANDBOOKS
REPORT #25-033

FY26 KENT ISD BUDGET
REPORT #25-034

POLICY REVISIONS
REPORT #25-035

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- E. Motion by Hart supported by Courtade to designate Member Hart to serve as the voting representative and Member Courtade to serve as an alternate representative to cast a ballot on behalf of this Board on June 2, 2025 for David Drake and Laura Featherston to serve a six-year term on the Kent ISD Board of Education. Report #25-036. **Motion carries 7-0.**

KISD BOARD ELECTIONS
REPORT #25-036

VI. Future Items for Consideration

A. Future Meetings

1. 06/09/2025 6:00 pm Budget Hearing & Committee of the Whole Workshop @ Administration Building
2. 06/18/2025 6:00 pm Special Meeting - Superintendent Evaluation @ Administration Building
3. 06/23/2025 6:00 pm Regular Meeting @ Administration Building
4. 08/11/2025 6:00 pm Committee of the Whole Workshop @ Administration Building
5. 08/25/2025 6:00 pm Regular Board of Education Meeting - Administration Building

B. Go-Around

FUTURE MEETINGS

VII. Adjournment

- A. Seeing no additional agenda items, President LaBotz adjourned the meeting at 9:05 PM.

ADJOURNMENT

Respectfully submitted,

Danielle M. S. Roberts, Secretary