



Kenowa Hills Public Schools
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BOARD OF EDUCATION

Special Meeting Preliminary Minutes

6:00 p.m., Wednesday, December 10, 2025

Kenowa Hills Administration Building

2325 4 Mile Rd NW, Grand Rapids, MI 49544

I. Routine Business

- A. President LaBotz called this Special Meeting of the Board of Education to order at _____ p.m. at the Kenowa Hills Administration Building, 2325 4 Mile Rd NW, Grand Rapids MI for the purpose of conducting the 2025-26 mid-year evaluation of the Superintendent.
- B. President LaBotz opened the meeting with a moment of silence.
- C. Members Present: Courtade, Gustinis, Hart, LaBotz, Robinson and Turner are present. Superintendent Hopkins is also present. Member Roberts is absent. President LaBotz appointed Member Courtade to serve as Temporary Secretary.
- D. Motion by Member Hart support by Member Courtade to approve the agenda. **Motion carries 6-0.**

CALL TO ORDER

MOMENT OF SILENCE

ROLL CALL

II. Hearings and Correspondence

- A. Board Communication - Members reported on various district events in which they participated during the past couple of weeks.

BOE COMMUNICATION

III. Public Comment: None

The purpose of this meeting is to conduct Board of Education business. There will typically be no attempt to comment or give answers at this meeting. Audience members who wish to make comments are invited to complete the appropriate form located at the entrance. Each speaker has a maximum of three (3) minutes to address the board. Inquiries requiring a response will be referred to the superintendent in the cases where contact information is provided. We ask all individuals making public comments to follow our board policy.

PUBLIC COMMENT

IV. Action Items

- A. Motion by Member Courtade support by Member Hart to approve the November 24, 2025 Regular Meeting Minutes. **Motion carries 6-0.**
- B. Motion by Member Hart support by Member Courtade to adjourn to closed session under M.C.L. 15.268 §8(a) to conduct the mid-year evaluation of the Superintendent for the 2025-26 school year. Secretary Roberts took a roll call vote. **Motion carries 6-0.**
The meeting convened to closed session at 6:04 pm.
The meeting reconvened to open session at 8:02 pm.

ACTION ITEMS

CLOSED SESSION

V. Discussion Item

- A. Board Meeting Structure - The pros and cons of the committee of the whole and committee structures were discussed. Board members requested this topic be revisited at the next board meeting.

DISCUSSION ITEM

VI. Future Items for Consideration

- A. Future Meetings
 - 1. 12/15/25 6:00 pm Regular Board of Education Meeting - Zinser Elementary
 - 2. 01/12/26 6:00 pm Organizational Meeting - Administration Building
- B. Go-Around

FUTURE MEETINGS

ADJOURNMENT

VII. Adjournment

- A. Seeing no additional agenda items, President LaBotz adjourned the meeting at 8:34 p.m.

Respectfully submitted,

Melissa Courtade, Temporary Secretary