



**BOARD OF EDUCATION**  
**Special Meeting Preliminary Minutes**  
**Monday, July 19, 2021 at 6:00 pm**  
**Kenowa Hills Middle School**  
**Large Group Instruction Room**  
**3950 Hendershot NW, Grand Rapids MI 49544**

**I. Routine Business**

- A. A special meeting of the Board of Education was called to order at 6:00 pm at the Kenowa Hills Middle School, 3950 Hendershot NW, Grand Rapids, MI. The purpose of this meeting is to establish COVID mitigation protocols for the start of the 2021-22 school year.
- B. President Gustinis opened the meeting with a moment of silence.
- C. Members Present: Courtade, Gustinis, Hart, LaBotz, Storey, Truskoski. Member Szczepaniak is attending virtually due to medical reasons. Superintendent Hopkins and Director Gilchrist are also present. Assistant Superintendent Burde is absent.
- D. Motion by Member Truskoski supported by Member Storey to approve the agenda. Member LaBotz took a roll call vote. Motion approved 7-0.

CALL TO ORDER

MOMENT OF SILENCE

ROLL CALL

APPROVE AGENDA

	Y N A.		Y N A		Y N A		Y N A
Courtade	X ___	Hart	X ___	Storey	X ___	Truskoski	X ___
Gustinis	X ___	LaBotz	X ___	Szczepaniak	X ___		

**II. Public Comment**

*The purpose of this meeting is to conduct Board of Education business. There will typically be no attempt to comment or give answers at this meeting. Inquiries will be referred to the superintendent for response at a later time.*

- A. President KHEA VanderKlok expressed her appreciation for the collaboration with District leadership to negotiate tentative agreements with the Associations.

**III. Hearings and Correspondence**

- A. Correspondence - Thank you note from Sara Hermeyer expressing her appreciation for the time she served as the student representative this past year.
- B. Recognition - None
- C. Board Communication - Members reported on various events in which they participated during the past couple of weeks.

CORRESPONDENCE

RECOGNITION

BOE COMMUNICATION

**IV. Information Item**

- A. Finance
  - 1. June 2021 Check Register
    - A. Director Gilchrist provided details about questions presented by Member Hart regarding the June check register.
  - 2. Bond Investment Fund Update
  - 3. FY 2022 Budget Update
    - A. Changes to the budget assumptions for revenues and expenses was shared by Director Gilchrist.

B. Policy

1. po0167.3 - Public Participation at Board Meetings (First Reading)

- A. Secretary Szczepaniak shared details about his requested modifications to this policy.
- B. Member Courtade suggested protocol to note a one minute warning will be shared before public comment begins.

C. Superintendent Report

1. COVID Update

- A. Superintendent Hopkins provided an update regarding countywide COVID cases.
- B. There have not been any students or staff attending Camp Kenowa summer programming who have tested positive for COVID.

2. 2021/22 COVID Protocols

- A. For this academic year, Superintendent Hopkins will be requesting feedback for recommendations but the board will no longer need to publicly approve the protocol monthly. The following mitigation protocols were reviewed:

Must Do Protocol for 21/22

- \* Comply with any lawfully issued public health orders.
- \* Report all positive cases to the health department.
- \* Continue to provide communications to families with a positive case occurs in the school setting.
- \* Maintain seating charts (in classrooms and on the buses) to assist with determining potential outbreaks.
- \* Quarantines will continue to be issued by the local health departments.

May Do Protocol of 21/22:

- \* Parent/Legal Guardians will have the choice when making the decision for their student(s) regarding face coverings, COVID-19 testing, vaccinations in the absence of any public health orders, legislative law, or MHSAA requirements.
- \* Encourage daily health screenings, frequent hand washing, wearing a face covering while indoors and on the bus and COVID testing if symptomatic.
- \* School nurses available very school day to answer questions, support basic healthcare needs and administer COVID test with parent consent.
- \* Administration will work with staff to establish protocols for daily operations within the learning communities and co-curricular opportunities.

- B. Member Courtade expressed her concerns for elementary students who will not have the option for online instruction. Her worry is for those students who need to wear masks due to medical conditions and what will happen to these students.

- C. Secondary will remain in block schedule due to the many benefits that were found this year.

SUPERINTENDENT  
REPORT

3. Bond Construction Update
  - A. Superintendent Hopkins will provide a weekly update of construction in place of his regular Friday update through July.
  - B. Phase one at ECC is moving along but we may not have two rooms open in August as hoped due to delays in supply availability or labor shortage.
4. 2021/22 School Calendar
  - A. The school calendar will soon be shared with families along with the back to school communication.
5. Strategic Planning
  - A. The meeting will be held on August 30 at 6:00 PM. Notice will be posted in advance of the meeting with the location.

**V. Action Items**

- A. Motion by Member Hart supported by Member Truskoski to approve the Consent Agenda. Roll call taken by Member LaBotz. Motion approved 7 - 0.
  1. June 21, 2021 Budget Hearing Minutes
  2. June 21, 2021 Regular Meeting Minutes
  3. June 2021 General Fund expenditures of \$1,804,307.31 through and including checks #77610-77356 and payrolls of June 4 and 18, 2021; June School Lunch Fund expenditures of \$36,726.70 through and including checks #10625-10634; 2016 Building and Site Series expenditures of \$478,059.03 through and including checks #15303-15317; Activity Check Register expenditures of \$34,525.54 through and including checks #12953-12967.

	Y N A.		Y N A		Y N A		Y N A
Courtade	X ___	Hart	X ___	Storey	X ___	Truskoski	X ___
Gustinis	X ___	LaBotz	X ___	Szczepaniak	X ___		

- B. Motion by Member Hart supported by Member Truskoski to approve the Kenowa Hills Education Association Tentative Agreement as delineated in Report #21-059. Roll call taken by Member LaBotz. Motion approved 7 - 0.

	Y N A		Y N A		Y N A		Y N A
Courtade	X ___	Hart	X ___	Storey	X ___	Truskoski	X ___
Gustinis	X ___	LaBotz	X ___	Szczepaniak	X ___		

- C. Motion by Member Courtade supported by Member Hart to approve the Kenowa Hills Support Staff Association Tentative Agreement as delineated in Report #21-060. Roll call taken by Member LaBotz. Motion approved 7 - 0.

	Y N A.		Y N A		Y N A		Y N A
Courtade	X ___	Hart	X ___	Storey	X ___	Truskoski	X ___
Gustinis	X ___	LaBotz	X ___	Szczepaniak	X ___		

- D. Motion by Member LaBotz supported by Member Truskoski to approve the Kenowa Hills Central Office Support Staff cost of living and longevity increases and Administrator increases as delineated in Report #21-061. Roll call taken by Member LaBotz. Motion approved 7 - 0.

	Y N A.		Y N A		Y N A		Y N A
Courtade	X ___	Hart	X ___	Storey	X ___	Truskoski	X ___
Gustinis	X ___	LaBotz	X ___	Szczepaniak	X ___		

**ACTION ITEMS**  
**CONSENT AGENDA**

**KHEA TENTATIVE AGREEMENT Report #21-059**

**KHSSA TENTATIVE AGREEMENT Report #21-060**

**KHSSA TENTATIVE AGREEMENT Report #21-061**

**VI. Future Items for Consideration**

B. Future Meetings

1. 08/11/21 6:00 p.m. Committee of the Whole, Administration Building
2. 08/23/21 7:00 p.m. Board of Education Meeting, Administration Building
3. 08/30/21 6:00 p.m. Board of Education Special Meeting (Strategic Planning), Middle School
4. 09/08/21 6:00 p.m. Committee of the Whole, Administration Building
5. 09/27/21 7:00 p.m. Board of Education Meeting, Early Childhood Center

C. Go-Around

**VI. Adjournment**

- A. Motion by Member Hart supported by Member Truskoski to adjourn the meeting at 7:42 p.m.

	Y N A.		Y N A		Y N A		Y N A
Courtade	X ___	Hart	X ___	Storey	X ___	Truskoski	X ___
Gustinis	X ___	LaBotz	X ___	Szczepaniak	X ___		

Respectfully submitted,

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Eric-John Szczepaniak, Secretary

FUTURE MEETINGS

ADJOURNMENT