



**BOARD OF EDUCATION**  
**Committee of the Whole Preliminary Minutes**  
**Middle School Large Group Instruction Room**  
**3950 Hendershot Ave NW, Grand Rapids MI 49544**  
**6:00 p.m., Wednesday, June 9, 2021**

<p>I. Routine Business</p> <p>A. A Committee of the Whole meeting of the Board of Education was called to order at 6:00 p.m., at the Kenowa Hills Middle School, 3950 Hendershot Ave NW, Grand Rapids, MI.</p> <p>B. President Gustinis opened the meeting with a moment of silence.</p> <p>C. Members Present: Courtade, Gustinis, Hart, LaBotz, Storey, Szczepaniak, Truskoski. Superintendent Hopkins, Assistant Superintendent Burde and Director John Gilchrist are also present.</p> <p>D. Motion by Member Truskoski supported by Member LaBotz to approve the agenda, as amended (Item 3 under Superintendent's Report has been added). <b>Motion approved 7-0.</b></p>	<p>CALL TO ORDER</p> <p>MOMENT OF SILENCE</p> <p>ROLL CALL</p> <p>APPROVE AGENDA</p>
<p>II. Hearings/Correspondence</p> <p>A. Correspondence/Contributions</p> <p>1. Book donation for building libraries from Chinese Association of West Michigan.</p> <p>B. Board Communication</p> <p>C. Community/Board Dialogue (Comments Specific to Board Agenda Items) - NONE</p> <p><i>This portion of the agenda is dedicated to public comments about items that are on tonight's agenda. President Gustinis reminded attendees that all public comments are limited to five (5) minutes and that there will typically be no attempt to comment or give answers at this meeting. Inquiries will be referred to the superintendent for response at a later time. President Gustinis welcomed those who wished to make comment to approach the podium.</i></p>	<p>CORRESPONDENCE</p> <p>BOARD COMMUNICATION</p> <p>COMMUNITY DIALOGUE</p>
<p>III. Discussion/Information Items</p> <p>A. Curriculum and Instruction</p> <p>1. ECOL End-of-year Reporting</p> <p>a. Assistant Superintendent Burde presented Spring NWEA Proficiency levels and growth levels throughout the 2020-2021 school year.</p> <p>2. Building School Improvement Process and Preliminary Plans</p> <p>a. Comprehensive Needs Assessment - Assistant Superintendent Burde provided an overview of the CNAs of each building, including 1) student demographic data, 2) staff perception data, 3) student perception data, 4) parent perception data and 5) student achievement data.</p> <p>b. Program Evaluations</p> <p>c. Updated Plan Format - A revised process includes additional checkpoints throughout the year to support educator teams year-round.</p> <p>3. 2021-2022 District Provided Professional Development</p> <p>a. Educator professional development hours total 42 for the upcoming 2021-22 academic year.</p> <p>4. Curriculum Budget Highlights</p> <p>B. Policy</p> <p>1. Handbook Updates</p> <p>a. Elementary - Assistant Superintendent Burde overviewed proposed changes to truancy policy.</p> <p>b. Middle School - Assistant Superintendent Burde presented proposed changes to dress code.</p> <p>2. Policy/Revisions/Additions (3rd Reading)</p>	<p>CURRICULUM</p> <p>POLICY</p>

C. Marketing	MARKETING
1. Galapagos Marketing Report	
a. Jacqlyn Burde presented the annual Marketing report and marketing recommendations for FY22.	
D. Finance	FINANCE
1. May 2021 Check Register	
a. Director Gilchrist answered questions from Board members about the check register.	
2. Bond Investment Fund Update	
3. Condensed Fund Statements	
4. Transportation Services Contract Proposal	
a. Director Gilchrist provided a recommendation to "in-house" pupil transportation services.	
5. 2021 Debt Millage Calculation	
6. FY 2022 Budget Planning	
a. Director Gilchrist provided an overview of the Governor's and Legislature's proposed FY22 budget and per pupil foundation allowance.	
b. Director Gilchrist provided an overview of CARES Act funding that expires and upcoming American Rescue Plan funding, as well as other one-time investments.	
7. Unallocated 2016 Bond Funds	
a. Treasurer Hart will serve on the committee forming recommendations for unallocated 2016 bond funds.	
E. Superintendent's Report	SUPERINTENDENT'S REPORT
1. COVID Update	
a. KCHD provided updated guidance for schools during summer programming. This includes continued mask wearing and quarantining for symptomatic unvaccinated individuals.	
2. Strategic Planning	
a. President Gustinis will call a special board meeting to discuss the beginning of the strategic planning process on Monday, July 19 at 6:00 PM. Location will be posted.	
3. Board of Education Flow of Information	'ITEM ADDED'
a. The Board discussed board oversight and how members should communicate and collaborate with District officials.	
IV. Action Items	ACTION ITEMS
A. Motion by Member Truskoski supported by Member LaBotz to approve the consent agenda.	
1. May 24, 2021 Regular Meeting Minutes	5/24/21 REGULAR MEETING MINUTES
2. May 2021 General Fund expenditures of \$832,812.44 through and including checks #77490-77607 and payrolls of May 7 and 21, 2021; May School Lunch Fund expenditures of \$15,065.19 through and including checks #10604-10624; 2018 Building and Site Series II expenditures of \$101,170.96 through and including checks #15298-15302; Activity Check Register expenditures of \$6,929.47 through and including checks #12931-12952. <b>Motion approved 7-0.</b>	MAY 2021 CHECK REGISTRIES
B. Motion by Member Courtade supported by Member Truskoski to bring back pupil transportation services in-house rather than contracting for this service. Report #21-049. <b>Motion approved 7-0.</b>	TRANSPORTATION CONTRACT Report #21-049
C. Motion by Member Szczepaniak supported by Member Truskoski to approve revisions/additions of the following board policies as recommended by NEOLA Policy Services and to authorize Superintendent Hopkins to finalize clerical amendments that do not change the substantive meaning of said policies. Report #21-050. <b>Motion approved 7-0.</b>	POLICY UPDATES Report #21-050

- i. Policy 1422/3122/4122 - Nondiscrimination and Equal Employment Opportunity (Revised)
- ii. Policy 1623/3123/4123 - Section 504/ADA Prohibition Against Disability Discrimination Based in Employment (Revised)
- iii. Policy 1662/3362/4362 - Anti-Harassment (Revised)
- iv. Policy 2260 - Nondiscrimination and Access to Equal Educational Opportunity (Revised)
- v. Policy 5517 - Anti-Harassment (Revised)
- vi. Policy 2260.01 – Section 504/ADA Prohibition Against Discrimination Based on Disability (Revised)
- vii. Policy 2266 – Nondiscrimination on the Basis of Sex in Education Programs or Activities (Revised)
- viii. Policy 5341 - Emergency Medical Authorization (Revised)
- ix. Policy 5342 - Do Not Resuscitate Orders (DNR) for Minor Students (NEW)
- x. Policy 5343 - Physician Order for Scope of Treatment (NEW)
- xi. Policy 6114 - Cost Principles - Spending Federal Funds (Revised - October 2020)
- xii. Policy 6325 - Procurement - Federal Grants/Funds (Revised - October 2020)
- xiii. Policy 7450 - Property Inventory (Revised)
- xiv. Policy 7455 - Accounting System for Capital Assets (Revised)
- xv. Policy 7440.01 – Video Surveillance and Electronic Monitoring (Revised)
- xvi. Bylaw 0100 – Definitions (Revised)
- xvii. Policy 7540 – Technology (Revised)
- xviii. Policy 7540.04 – Staff Technology Acceptable Use and Safety (Revised)
- xix. Policy 7544 – Use of Social Media (New)
- xx. Policy 8321 - Criminal Justice Information Security (Non-Criminal Justice Agency) (Revised)
- xxi. Policy 8330 - Student Records (Revised)
- xxii. Policy 8400 - School Safety Information (Revised)
- xxiii. Policy 8450.01 – Protective Facial Coverings During Pandemic/Epidemic Events (Revised)
- xxiv. Policy 8500 – Food Services (Revised)
- xxv. Policy 8510 - Wellness (Revised)

V. Future Items for Consideration

A. Public Comment (Nonagenda Items) - NONE

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B. Future Meetings

- 1. 06/21/21 6:30 PM, Special Budget Hearing, Administration Building
- 2. 06/21/21 7:00 PM, Board of Education Regular Meeting, Administration Building
- 3. 08/11/21 6:00 PM, Committee of the Whole, Administration Building
- 4. 08/23/21 7:00 PM, Board of Education Regular Meeting, Administration Building

C. Go-Around

VI. Adjournment

- A. Motion by Member Truskoski supported by Member Hart to adjourn the meeting at 10:26 PM. **Motion approved 7-0.**

Respectfully submitted,

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Eric-John Szczepaniak, Secretary

PUBLIC COMMENT

FUTURE MEETINGS

ADJOURNMENT