



**Kenowa Hills Public Schools**  
**Education inspired.**

**BOARD OF EDUCATION**  
**Committee of the Whole Preliminary Minutes**  
**Middle School Large Group Instruction Room**  
**3950 Henderston Ave NW, Grand Rapids MI 49544**  
**6:00 p.m., Wednesday, May 12, 2021**

- I. Routine Business
  - A. A Committee of the Whole meeting of the Board of Education was called to order at 6:01 p.m., at the Kenowa Hills Middle School, 3950 Hendershot Ave NW, Grand Rapids, MI.
  - B. President Gustinis opened the meeting with a moment of silence.
  - C. Members Present: Gustinis, Hart, LaBotz, Storey, Szczepaniak, Truskoski. Superintendent Hopkins, Assistant Superintendent Burde and Director John Gilchrist are also present. Member Courtade is absent.
  - D. Motion by Member Hart supported by Member Truskoski to approve the agenda. Motion approved 6-0.
  
- II. Hearings/Correspondence
  - A. Correspondence
  - B. Board Communication
  - C. Community/Board Dialogue (Comments Specific to Board Agenda Items) - None  
*This portion of the agenda is dedicated to public comments about items that are on tonight's agenda. President Gustinis reminded attendees that all public comments are limited to five (5) minutes and that there will typically be no attempt to comment or give answers at this meeting. Inquiries will be referred to the superintendent for response at a later time. President Gustinis welcomed those who wished to make comment to approach the podium.*
  
- III. Discussion/Information Items
  - A. Finance
    - 1. April 2021 Check Register
      - a. Director Gilchrist answered questions from Board members about the check register.
    - 2. Bond Investment Fund Update
    - 3. Condensed Fund Statements
      - a. Board members discussed remaining 2016 bond funds, community surveys and a planning group to create a proposal for future Board action.
    - 4. Fiber Link Fiber Cable AsBuilt proposal
      - a. Director Gilchrist noted administration is reviewing this proposal and will bring this to the board for further action, if needed.
    - 5. Custodial Services RFP
      - a. Bids closed April 30. The Board will vote to award a bid on May 24.
    - 6. Transportation Services RFP
      - a. Bids closed April 30. The Board will vote to award a bid on May 24.
    - 7. HVAC Preventative Maintenance Contractor
      - a. Director Gilchrist recommends the bid be awarded to Hurst Mechanical. The Board will vote to award a bid on May 24.
    - 8. FY 22 Kent ISD Budget
      - a. KHPS will see reduced costs for center programs in FY '22. The Board will make recommendations on the ISD Budget on May 24.

CALL TO ORDER

MOMENT OF SILENCE

ROLL CALL

APPROVE AGENDA

CORRESPONDENCE

BOARD COMMUNICATION

COMMUNITY DIALOGUE

FINANCE

B. Curriculum and Instruction

1. Middle School Course Proposal - True Success
  - a. This will be an action item in a future meeting. True Success is used K-5 and adoption will align K-8 curriculum.
2. Math Intervention positions
  - a. Administration recommends the hiring of a math interventionist for Zinser, Central, Alpine Elementaries and KH Middle School. Funds provided by ESSER. This recommendation comes as a result of MICIP-identified needs in math supports.
3. Math Coaching position
  - a. This position (1) will support K-5 math educators across the District.
4. Upcoming Certified Staff Professional Development
  - a. Title II and General Fund resources will be needed to support Capturing Kids Hearts, a Leadership Blueprint recharge, and building plans to advance CKH goals.
  - b. Administrators and secretaries are engaging in summer trainings to build stronger partnerships and increase student achievement.

CURRICULUM

C. Policy

1. Policy/Revisions/Additions (First Reading)
  - a. NEOLA provided their twice-annual policy revisions. Available upon request.

POLICY

D. Superintendent's Report

1. Extended Continuity of Learning (ECOL) Plan
  - a. COVID-19 Data
    - i. Superintendent Hopkins overviewed his weekly breakdown of COVID-19 data, including additional testing to date.
  - b. Instructional Delivery
    - i. KHHS will maintain 3 feet social distancing as specified in the Kent County Health Department public health order. School-related close contacts will be recommended (not required) to quarantine per the same public health order. No other changes are recommended.
  - c. Student Support
    - i. The District is working with KCHD to offer vaccine clinics at schools as vaccines become readily available to children.
2. Bond Construction Update
  - a. Superintendent Hopkins presented plans for the Early Childhood Center to the Walker Planning Commission.
3. Strategic Planning
  - a. The District is building focus groups and gathering stakeholder input to begin the strategic planning process.

SUPERINTENDENT'S  
REPORT

E. KIASB Board of Director Election

- a. The Board will submit its votes for the KIASB Board of Directors on May 24.

KIASB ELECTION

F. Kent ISD Biennial Election

- a. The Board will submit its votes for the Kent ISD Board of Education on May 24.

KISD BIENNIAL ELECTION

IV. Action Items

- A. Motion by Truskoski supported by Hart to approve the consent agenda. Motion approved 6-0.

ACTION ITEMS

1. April 26, 2021 Regular Meeting Minutes
  2. April 2021 General Fund expenditures of \$1,226,509.60 through and including checks #77358-77489 and payrolls of April 9 and 23, 2021; April School Lunch Fund expenditures of \$13,586.30 through and including checks #10593-106032; 2018 Building and Site Series II expenditures of \$135,867.62 through and including checks #15292-15297; 2020 Bond Series I expenditures of \$146,834.16 through and including checks #77457 and #77458; Activity Check Register expenditures of \$6,091.94 through and including checks #12921-12930.
- B. Motion by Member Truskoski supported by Member Hart to reconfirm the Extended Continuity of Learning (ECOL) Plan that was originally approved on September 28, 2020 as required by Public Act 149, Section 98a. Report #21-038. Motion approved 6-0.
- C. Motion by Member Truskoski supported by Member LaBotz to take action to establish a Wall of Honor in order to recognize past board members for their service to the District. Report #21-039. Motion approved 6-0.
- V. Future Items for Consideration
- A. Public Comment (Nonagenda Items) - None
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- B. Future Meetings
1. 05/19/21 6:00 PM, Special Meeting (Board Self-Evaluation), Administration Building
  2. 05/24/21 6:00 PM, Board of Education Regular Meeting, High School Commons (staff recognition & retirement celebration)
  3. 06/09/21 6:00 PM, Committee of the Whole (Location to be finalized)
  4. 06/21/21 6:30 PM, Special Budget Hearing, Administration Building
  5. 06/21/21 7:00 PM, Board of Education Regular Meeting, Administration Building
- C. Go-Around
- VI. Adjournment
- A. Motion by Member Truskoski supported by Member Hart to adjourn the meeting at 9:22 PM. Motion approved 6-0.

4/26/21 REGULAR  
MEETING MINUTES  
APRIL 2021 CHECK  
REGISTRIES

EXTENDED CONTINUITY  
OF LEARNING PLAN  
Report #21-038

BOARD WALL OF HONOR  
Report #21-039

PUBLIC COMMENT

FUTURE MEETINGS

ADJOURNMENT

Respectfully submitted,

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Eric-John Szczepaniak, Secretary