



BOARD OF EDUCATION
Regular Meeting Preliminary Minutes
Monday, May 11, 2020 at 6:00 pm

This meeting will be conducted virtually under Executive Order 2020-48

I. Routine Business

- A. President Gustinis called this regular meeting of the Board of Education to order at 6:00 pm, which was held virtually under Executive Order 2020-48.
- B. President Gustinis opened the meeting with a moment of silence.
- C. Members Present: Courtade, Gustinis, Hart, Rettig, Storey, Szczepaniak, and Truskoski were present; Superintendent Hopkins, Assistant Superintendent Burde, Director of Finance Gilchrist and Student Representative George Ramirez Madrigal were also present.
- D. Motion by Member Truskoski supported by Member Courtade to approve the agenda. Secretary Storey took a roll call vote. Motion approved 7 - 0.

	Y	N	A		Y	N	A		Y	N	A		Y	N	A
Courtade	<u>X</u>	___		Hart	<u>X</u>	___		Storey	<u>X</u>	___		Truskoski	<u>X</u>	___	
Gustinis	<u>X</u>	___		Rettig	<u>X</u>	___		Szczepaniak	<u>X</u>	___					

II. Hearings and Correspondence

- A. Correspondence - Superintendent Hopkins shared the congratulatory message from GMB Architects & Engineers regarding the community's support of the bond proposal.
- B. Recognition
 - 1. Superintendent Hopkins shared appreciation for our tremendous educators, recognizing last week as Educator Appreciation Week.
 - 2. Superintendent Hopkins acknowledged the following contributions with appreciation:
 - a. Alpine Elementary Physical Education Grant Contributions
 - i. Ms. Laura Swartwood \$60
 - ii. Mr. & Mrs. Mike Drayton \$35
 - iii. Ms. Susan Leedle \$75
 - b. Zinser Elementary Physical Education Grant Contributions
 - i. Mr. & Mrs. Aaron Griffith \$20
 - ii. Mr. & Mrs Bradley Reed \$20
 - iii. Mr. & Mrs. Joseph Reed \$40
 - c. Dance Team Donations
 - i. Friends of 72 Degree Heating & Cooling \$100
 - ii. Hulst Jepsen Physical Therapy \$100
 - iii. Mr. & Mrs. Randy Barber \$100
 - d. Donations made toward 3D printed PPE supplies, Food Service and Bus Driver Support along with several undesignated donations toward these categories. A list of donations will be available upon request.
- C. Board Communication - Board members shared of their recent participation in District activities.
- D. Community/Board Dialogue - None

The purpose of this meeting is to conduct Board of Education business. President Gustinis reminded attendees that all public comments are limited to five (5) minutes and that there will typically be no attempt to comment or give answers at this meeting. Inquiries will be referred to the superintendent for response at a later time. President Gustinis read aloud comments that were submitted in advance of this meeting and announced attendees who requested the opportunity to speak by emailing boe@khps.org. President Gustinis then welcomed the opportunity for any others attending this virtual meeting the opportunity to make comment.

CALL TO ORDER

MOMENT OF SILENCE
ROLL CALL

APPROVE AGENDA

CORRESPONDENCE

RECOGNITION

BOE COMMUNICATION
COMMUNITY DIALOGUE

III. Information Items

A. Superintendent Report

1. Safety and Security

- a. COVID-19 - Concerns regarding safety as a result of COVID-19 continue to be at the forefront of our minds as we begin making plans for staff and students to return, whenever that may be. District teams that are challenged with studying and recommending re-opening school buildings in the fall are carefully following CDC guidance.
- b. Diversity & Inclusion - A meeting was held with President Gustinis, High School Principal Robrahn, Assistant Superintendent Burde and Superintendent Hopkins regarding the social media incident. This incident highlighted that these issues exist and are not new, so this will get our full attention. In addition to the despicable treatment of each other, it was eye-opening to see that students believed their first amendment rights afforded them the stage to express their views without fear of disciplinary action, so this misunderstanding also needs to be addressed moving forward. The good news is students who were involved genuinely want to help us get better as an organization. A "Be Heard" link has been added to on the District website. This tool has generated some response (mostly those who had already communicated concerns), but this will be another tool the District will promote for students to voice concerns. Mr. Robrahn contacted the Dispute Resolution Center to help facilitate more discussion between students and to seek feedback. Mr. Robrahn, Mrs. Swiercz (HS Counselor) and Ms. Davis (School Social Worker) participated in a Zoom conversation with several students on Friday. Students shared researched solutions during this conversation. Again, they want to help us get better as an organization. This group has another meeting set where they hope each student will bring a friend to increase student input. Mr. Robrahn, Ms. Davis, Dr. Burde and Superintendent Hopkins met to discuss training needs. Our goal is to identify an outside organization that can first train our administrative team, as well as develop and implement a plan where district staff can be trained.

2. 2016 Bond Construction Update

- a. Bond construction work resumed last Wednesday. OAK implemented strict COVID-19 workplace guidelines.
- b. Asbestos abatement for the next phase of construction at Central Elementary is complete. The goal remains to complete all construction by mid-August, but the project is being divided into phases with a second phase that can be completed during school, if necessary. This project is ahead of schedule.
- c. The asphalt from the Administration Buildig parking lot has been removed. Concrete work for sidewalks and curbing began today and, weather permitting, concrete will be complete by early next week. Asphalt is schduled to begin the week of May 25th. The top coat will be applied over the 4th of July when the Ad Building is closed for the holiday break. This project is ahead of schdule.
- d. Asphalt was ground and removed from the bus garage parking lot and is being recycled for the administration building parking lot. The bus garage parking lot will be mostly concrete to withstand the weight of buses. A canopy is also being added. The work will resume once Consumers Energy moves a primary power line.
- e. Demo is about 90% complete in the Middle School gymnasium. The masonry wall on the mezzanine is due to be completed today. Electrical rough-ins started today. Plumbing/mechanical will begin this week. This project is ahead of schedule.

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- f. The High School main entrance canopy will be completed this summer, as scheduled, if we can begin in June. If not, this project will be delayed to next summer.
- 3. May 5, 2020 Bond Proposal
 - a. There was a higher voter turnout for this election than in the past couple of elections and more yes votes than any other district election in recent history. The support for this proposal will change our district for years to come. Huge thanks to President Gustinis for his engagement on the Facility Study Committee and leadership on the Knights for Education.
- 4. End-of-Year Celebrations
 - a. Several plans are being made to recognize our seniors. Next Tuesday, May 19 would have been the last day for seniors. Our tradition has been that students visit their elementary buildings and a senior walk out of the high school. On May 19 beginning at 8:20 p.m. the football lights will be on and senior families are invited to complete a drive by parade by the building.
 - d. High School Principal Robrahn sent seniors and their parents a survey to inquire about the possibility of an outdoor ceremony in late July or early August. Pathways has been included in all of these conversations.
 - e. Building principals are working on a procedure for students to come in to clean desks and lockers. Information will be sent home once we have a safe option planned.
- D. Committee Reports - chairpersons reported minutes (copy available upon request) from the committee meetings.
 - 1. Finance - Stan Truskoski
 - a. Trustee Szczepaniak wanted to confirm that there is a freeze on all professional development until further notice. The board confirmed that the exception to the freeze is for any 100 level CBAs.
 - b. Trustee Szczepaniak requests that any emergency purchases be shared with the whole board in the weekly update.
 - 2. Curriculum/School Improvement - no meeting held
 - a. President Gustinis inquired about the upcoming school year. Assistant Superintendent shared that we currently have two teams working on contingency plans for the fall, one for elementary and one for secondary.
 - b. Trustee Courtade would like to see what curriculum is being utilized during the shutdown. Assistant Superintendent shared some information about Canvas and what it can provide. Dr. Burde will share more details at the committee of the whole meeting.
 - 3. Marketing - no meeting held
 - 4. Policy - Eric-John Szczepaniak
 - a. Board Policy Revisions (Second Reading)
 - i. Policy 2210 – Curriculum Development - Approved Courses (Revised)
 - ii. Policy 2412 - Homebound Instruction Program (Revised)
 - iii. Policy 2414 – Reproductive Health and Family Planning (Revised)
 - iv. Policy 3362.01 - Threatening Behavior toward Staff Members (Revised)
 - v. Policy 4162 - Controlled Substance and Alcohol Policy for Commercial Motor Vehicle (CMV) Drivers and Other Employees Who Perform Safety-Sensitive Functions (Revised)
 - vi. Policy 5200 – Attendance (Revised)
 - vii. Policy 6107 - Authorization to Accept and Distribute Electronic Records and to Use Electronic Signatures (Revised)
 - viii. Policy 8210 - School Calendar (Revised)
 - ix. Policy 8400 - School Safety Information (Revised)

COMMITTEE
REPORTS

- x. Policy 8462 - Student Abuse and Neglect (Revised)
- xi. Policy 8600 - Transportation (Revised)

IV. Action Items

A. Motion by Member Storey supported by Member Truskoski to approve the consent agenda. Secretary Storey took a roll call vote. Motion approved 7 - 0.

	Y	N	A		Y	N	A		Y	N	A		Y	N	A
Courtade	<u>X</u>			Hart	<u>X</u>			Storey	<u>X</u>			Truskoski	<u>X</u>		
Gustinis	<u>X</u>			Rettig	<u>X</u>			Szczepaniak	<u>X</u>						

1. April 20, 2020 Regular Meeting Minutes
2. April General Fund expenditures of \$738,700.14 through and including checks #75974-76126 and payrolls of April 10 and 24, 2020; April 2020 School Lunch Fund expenditures of \$32,307.44 through and including checks #10469-10481; 2018 Building and Site Series II expenditures of \$230,669.54 through and including checks #15180-15185; Student Activity Check Register expenditures of \$2,001.09 through and including checks #12766-12772.

B. Motion by Member Szczepaniak to approve the Kent ISD budget for FY2021 and communicate to the Kent ISD this District's interest to have more input in the Kent ISD budget development. No support for this motion. Motion by Member Rettig supported by Member Truskoski to approve the Kent ISD Budget for FY 2021. Report #20-048. Secretary Storey took a roll call vote. Motion approved 6 - 1.

	Y	N	A		Y	N	A		Y	N	A		Y	N	A
Courtade	<u>X</u>			Hart	<u>X</u>			Storey	<u>X</u>			Truskoski	<u>X</u>		
Gustinis	<u>X</u>			Rettig	<u>X</u>			Szczepaniak		<u>X</u>					

C. Motion by Member Storey supported by Member Truskoski to take action on the resolution to approve the sale of Series 1 bonds. Report #20-049. Secretary Storey took a roll call vote. Motion approved 7-0.

	Y	N	A		Y	N	A		Y	N	A		Y	N	A
Courtade	<u>X</u>			Hart	<u>X</u>			Storey	<u>X</u>			Truskoski	<u>X</u>		
Gustinis	<u>X</u>			Rettig	<u>X</u>			Szczepaniak	<u>X</u>						

D. Motion by Member Rettig supported by Member Truskoski to approve revisions to the following board policies as recommended by NEOLA Policy Services. Report #20-050. Secretary Storey took a roll call vote. Motion approved 7-0.

- i. Policy 2210 – Curriculum Development - Approved Courses (Revised)
- ii. Policy 2412 - Homebound Instruction Program (Revised)
- iii. Policy 2414 – Reproductive Health and Family Planning (Revised)
- iv. Policy 3362.01 - Threatening Behavior toward Staff Members (Revised)
- v. Policy 4162 - Controlled Substance and Alcohol Policy for Commercial Motor Vehicle (CMV) Drivers and Other Employees Who Perform Safety-Sensitive Functions (Revised)
- vi. Policy 5200 – Attendance (Revised)
- vii. Policy 6107 - Authorization to Accept and Distribute Electronic Records and to Use Electronic Signatures (Revised)
- viii. Policy 8210 - School Calendar (Revised)
- ix. Policy 8400 - School Safety Information (Revised)
- x. Policy 8462 - Student Abuse and Neglect (Revised)
- xi. Policy 8600 - Transportation (Revised)

	Y	N	A		Y	N	A		Y	N	A		Y	N	A
Courtade	<u>X</u>			Hart	<u>X</u>			Storey	<u>X</u>			Truskoski	<u>X</u>		
Gustinis	<u>X</u>			Rettig	<u>X</u>			Szczepaniak	<u>X</u>						

ACTION ITEMS

**04/20/20
 REGULAR**

CHECK REGISTRIES

**KISD FY21 BUDGET
 Report #20-048**

**BOND SALES
 Report #20-049**

**POLICY UPDATES
 Report #20-050**

V. Future Items for Consideration

A. Public Comment

A board meeting is a meeting of the Board held in public; it is not a public meeting. The purpose of this meeting is to conduct Board of Education business. President Gusitnis reminded attendees that all public comments are limited to five (5) minutes and that there will typically be no attempt to comment or give answers at this meeting. Inquiries will be referred to the superintendent for response at a later time. President Gusitnis welcomed the opportunity for any others attending this virtual meeting the opportunity to make comment.

1. Selin Turan - Ms. Turan encouraged the board to share with the public once a plan is put in place to address the diversity and inclusion concerns.

B. Future Meetings

1. 06/08/20 6:00 p.m. Committee of the Whole Meeting - Administration Building
2. 06/15/20 7:00 p.m. Board of Education Meeting - Administration Building
3. 06/29/20 6:45 p.m. Board of Education Budget/Truth and Taxation Hearing - Administration Bldg
4. 06/29/20 7:00 p.m. Board of Education Meeting - Administration Building

C. Go Around - Board members shared any final remarks and/or updates.

VI. Adjournment

- A. Motion by Member Rettig supported by Member Courtade to adjourn the meeting at 8:19 p.m. Secretary Storey took a roll call vote. Motion approved 7 - 0.

	Y	N	A		Y	N	A		Y	N	A		Y	N	A
Courtade	<u>X</u>			Hart	<u>X</u>			Storey	<u>X</u>			Truskoski	<u>X</u>		
Gustinis	<u>X</u>			Rettig	<u>X</u>			Szczepaniak	<u>X</u>						

Respectfully submitted,

Danielle M. Storey, Secretary

PUBLIC COMMENT

FUTURE MEETINGS

ADJOURNMENT