



**Kenowa Hills Public Schools
Education inspired.**

**BOARD OF EDUCATION
Regular Meeting Preliminary Minutes
Monday, April 20, 2020 at 7:00 pm**

This meeting will be conducted virtually under Executive Order 2020-48

I. Routine Business

- A. President Gustinis called this regular meeting of the Board of Education to order at 7:00pm, which was held virtually under Executive Order 2020-48.
- B. President Gustinis opened the meeting with a moment of silence.
- C. Members Present: Courtade, Gustinis, Hart, Storey, Szczepaniak, and Truskoski were present; Superintendent Hopkins, Assistant Superintendent Burde and Director of Finance Gilchrist were also present. Member Rettig arrived at 7:43 PM. Student Representative George Ramirez Madrigal was absent.
- D. Motion by Member Courtade supported by Member Hart to approve the agenda. Secretary Storey took a roll call vote. Motion approved 6-0.

	Y	N	A		Y	N	A		Y	N	A		Y	N	A
Courtade	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Hart	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Storey	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Truskoski	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gustinis	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Rettig	<input type="checkbox"/>	<input type="checkbox"/>	Absent	Szczepaniak	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				

CALL TO ORDER

MOMENT OF SILENCE

ROLL CALL

APPROVE AGENDA

II. Hearings and Correspondence

- A. Correspondence - None
- B. Superintendent Hopkins acknowledged the tremendous efforts and actions of the staff and volunteers during this unprecedented and very difficult time. Recognition included:
 1. Food Service staff, Transportatoin staff and volunteers for making the daily meal prep and delivery possible.
 2. Teachers who continue to foster relationships and a sence of school family while being separated from their students while providing learning opportunities during the initial closure.
 3. Mental Health Team for producing weekly newsletters for parents.
 4. STEM Teachers for developing the COVID Community Response for the production of Personal Protection Equipment (PPE).
 5. Curriculum Department, Union Leadership, Administrators, Teacher Leaders for the development of our district's Continuity of Learning (COL) Plan.
 6. Technology Department for their efforts to prepare and deploy elementary devices and hotspots to families needing Internet access.
 7. Teachers for being vulnerable and taking risks as they transition to remote
 8. Business Office for carrying on with business office functions during the closure and Central Office staff who are assisting with bond information mailings.
- C. Board Communication - Board members shared of their recent participation in District activities.
- D. Community/Board Dialogue - None

CORRESPONDENCE

RECOGNITION

BOE COMMUNICATION

COMMUNITY
DIALOGUE

The purpose of this meeting is to conduct Board of Education business. President Gusitnis reminded attendees that all public comments are limited to five (5) minutes and that there will typically be no attempt to comment or give answers at this meeting. Inquiries will be referred to the superintendent for response at a later time. President Gustinis read aloud comments that were in submitted advance of this meeting and announced attendees who requested the opportunity to speak by emailing boe@khps.org. President Gusitnis then welcomed the opportunity for any others attending this virtual meeting the opportunity to make comment.

III. Information Items

- A. Student Representative Report, George Ramirez Madrigal
 - 1. Please review George's report in the BOE folder. Copies are available upon request.
- B. Assistant Superintendent Report, Dr. Mike Burde
 - 1. Continuity of Learning (COL) Plan
 - a. Assistant Superintendent Burde shared highlights of the district's COL Plan. Copies of the detailed plan can be found on khps.org.
 - b. Supporting the COL is the Secondary Learning Plan and Elementary Learning Plan. Equity, access and engagement are priorities. The COL must include an alternative mode of instruction to in-person instruction, which has been suspended for this school year as a result of COVID-19. Kenowa Hills is meeting this requirement by providing devices for all students, ensuring students have access to internet as well as access to a student learning management system. Dr. Burde noted Kenowa Hills had already begun implementation of a student management system (i.e. Canvas), so this transition was relatively smooth following two days of staff training.
 - c. One of the components included in the report required our assurance to mobilize a disaster relief child care center, if needed, which we are able to accommodate at the Early Childhood Center.
 - d. Assistant Superintendent Burde provided details found in the secondary and elementary remote learning framework. Extending grace to students and staff is imperative during this time. This is a learning experience for all.
 - e. Guiding Principals during this time of distance learning is relationships before rigor, grace before grades, patience before programs, love before lessons.
- C. Superintendent Report
 - 1. Safety and Security - COVID-19
 - a. Superintendent Hopkins highlighted our district's workplace safety guidelines that are in place.
 - 2. 2016 Bond Construction Update
 - a. We had 7 days of great construction time when the buildings were vacated, however, construction was designated as non-essential and construction stopped on March 23. O.A.K. notified the district that work may not be completed as written into the schedule due to this stop work order. Contingency plans will be discussed in case work cannot continue in order to prioritize what must be completed by August.
 - 3. May 5, 2020 Bond Proposal
 - a. Registered voters who requested an absentee voter ballot received a bond mailing from Kenowa Hills with a letter and fact sheet about the bond request.
 - b. Knights for Education advocacy group has been actively campaigning through electronic means.
- D. Committee Reports - chairpersons reported minutes (copy available upon request) from the committee meetings.
 - 1. Finance - Stan Truskoski

STUDENT REP

ASS'T SUPERINTENDENT
REPORT

SUPERINTENDENT
REPORT

COMMITTEE
REPORTS

2. Curriculum/School Improvement - Tracey Hart
 - a. High School Course Proposals (Second Reading)
 - i. Knight LIFE
 - ii. General Business change to Technology in the Workplace
 - iii. Sales & Advertising change to Marketing: Sales & Advertising
 - iv. Sports Entertainment Marketing change to Marketing: Sports & Entertainment
 - b. Middle School Course Proposal (Second Reading)
 - i. School News change to Journalism Basics
 - ii. Web Design change to Web Development I: HTML Basics and Web Development II: CSS3 Basics
 - iii. History of Rock N Roll I
 - iv. History of Rock N Roll II - From Rock N Roll to Rock, Music of the 1960's, 70's and 80's
3. Marketing - Danielle Storey
4. Policy - Eric-John Szczepaniak
 - a. Board Policy Revisions (First Reading)
 - i. Policy 2210 – Curriculum Development - Approved Courses (Revised)
 - ii. Policy 2412 - Homebound Instruction Program (Revised)
 - iii. Policy 2414 – Reproductive Health and Family Planning (Revised)
 - iv. Policy 3362.01 - Threatening Behavior toward Staff Members (Revised)
 - v. Policy 4162 - Controlled Substance and Alcohol Policy for Commercial Vehicle (CMV) Drivers and Other Employees Who Perform Safety-Sensitive Functions (Revised)
 - vi. Policy 5200 – Attendance (Revised)
 - vii. Policy 6107 - Authorization to Accept and Distribute Electronic Records to Use Electronic Signatures (Revised)
 - viii. Policy 8210 - School Calendar (Revised)
 - ix. Policy 8400 - School Safety Information (Revised)
 - x. Policy 8462 - Student Abuse and Neglect (Revised)
 - xi. Policy 8600 - Transportation (Revised)

IV. Action Items

- A. Motion by Member Hart supported by Member Storey to approve the consent agenda. Secretary Storey took a roll call vote. Motion approved 7-0.

Y N A		Y N A		Y N A		Y N A	
Courtade	<u>X</u> __	Hart	<u>X</u> __	Storey	<u>X</u> __	Truskoski	<u>X</u> __
Gustinis	<u>X</u> __	Rettig	<u>X</u> __	Szczepaniak	<u>X</u> __		

1. March 16, 2020 Regular Meeting Minutes
2. March 20, 2020 Special Meeting Minutes
3. March General Fund expenditures of \$922,102.31 through and including checks #75864-75971 and payrolls of March 13 and 27, 2020; March 2020 School Lunch Fund expenditures of \$9,879.74 through and including checks #10461-10468; March 2020 Building and Site Series II expenditures of \$423,468.97 through and including checks #15174-15179; Student Activity Check Register expenditures of \$13,315.96 through and including checks #12746-12765.

ACTION ITEMS

03/16/20 REGULAR
 MEETING MINUTES
 03/20/20 SPECIAL
 MEETING MINUTES
 CHECK REGISTRIES

- B. Motion by Member Truskoski supported by Member Storey to take action on the recommendation to purchase Aruba Mobility Master Material from MOSS. Report #20-040. Secretary Storey took a roll call vote. Motion approved 7-0.

Y N A		Y N A		Y N A		Y N A	
Courtade	<u>X</u> ___	Hart	<u>X</u> ___	Storey	<u>X</u> ___	Truskoski	<u>X</u> ___
Gustinis	<u>X</u> ___	Rettig	<u>X</u> ___	Szczepaniak	<u>X</u> ___		

- C. Motion by Member Hart supported by Member Rettig to take action on the recommendation to purchase Sprint Wi-Fi Hotspots necessary to allow remote learning during the COVID-19 closure. Report #20-041. Secretary Storey took a roll call vote. Motion approved 7-0.

Y N A		Y N A		Y N A		Y N A	
Courtade	<u>X</u> ___	Hart	<u>X</u> ___	Storey	<u>X</u> ___	Truskoski	<u>X</u> ___
Gustinis	<u>X</u> ___	Rettig	<u>X</u> ___	Szczepaniak	<u>X</u> ___		

- D. Motion by Member Rettig supported by Member Storey to take action on the proposed high school course proposals for the 2020-2021 school year. Report #20-042. Secretary Storey took a roll call vote. Motion approved 7-0.

Y N A		Y N A		Y N A		Y N A	
Courtade	<u>X</u> ___	Hart	<u>X</u> ___	Storey	<u>X</u> ___	Truskoski	<u>X</u> ___
Gustinis	<u>X</u> ___	Rettig	<u>X</u> ___	Szczepaniak	<u>X</u> ___		

- E. Motion by Member Hart supported by Member Courtade to take action on the proposed middle school course proposals for the 2020-2021 school year. Report #20-043. Secretary Storey took a roll call vote. Motion approved 7-0.

Y N A		Y N A		Y N A		Y N A	
Courtade	<u>X</u> ___	Hart	<u>X</u> ___	Storey	<u>X</u> ___	Truskoski	<u>X</u> ___
Gustinis	<u>X</u> ___	Rettig	<u>X</u> ___	Szczepaniak	<u>X</u> ___		

- F. Motion by Member Rettig supported by Member Storey to take action on the resolution for nonrenewal of an administrator contract for the 2020/2021 school year. Report #20-044. Secretary Storey took a roll call vote. Motion approved 7-0.

Y N A		Y N A		Y N A		Y N A	
Courtade	<u>X</u> ___	Hart	<u>X</u> ___	Storey	<u>X</u> ___	Truskoski	<u>X</u> ___
Gustinis	<u>X</u> ___	Rettig	<u>X</u> ___	Szczepaniak	<u>X</u> ___		

- G. Motion by Member Storey supported by Member Rettig to take action on the resolution to grant emergency powers to the Superintendent which supports his leading the district through the various complexities associated with the COVID-19 closure. Report #20-045. Secretary Storey took a roll call vote. Motion approved 7-0.

Y N A		Y N A		Y N A		Y N A	
Courtade	<u>X</u> ___	Hart	<u>X</u> ___	Storey	<u>X</u> ___	Truskoski	<u>X</u> ___
Gustinis	<u>X</u> ___	Rettig	<u>X</u> ___	Szczepaniak	<u>X</u> ___		

- H. Motion by Member Hart supported by Member Truskoski to take action on the resolution to grant emergency powers to the Superintendent which supports the requirements outlined in Executive Order 2020-35. Report #20-046. Secretary Storey took a roll call vote. Motion approved 7-0.

Y N A		Y N A		Y N A		Y N A	
Courtade	<u>X</u> ___	Hart	<u>X</u> ___	Storey	<u>X</u> ___	Truskoski	<u>X</u> ___
Gustinis	<u>X</u> ___	Rettig	<u>X</u> ___	Szczepaniak	<u>X</u> ___		

- I. Motion by Member Rettig supported by Member Truskoski to take action on the recommendation to suspend Merit Pay for the 2019-2020 based on Executive Order 2020-35, which waives the requirement to conduct educator evaluations and state testing, both of which were components of the Board approved Merit Pay Model. Report #20-047. Secretary Storey took a roll call vote. Motion approved 7-0.

Y N A		Y N A		Y N A		Y N A	
Courtade	<u>X</u> ___	Hart	<u>X</u> ___	Storey	<u>X</u> ___	Truskoski	<u>X</u> ___
Gustinis	<u>X</u> ___	Rettig	<u>X</u> ___	Szczepaniak	<u>X</u> ___		

MOSS WAP
 PURCHASE Report #20-040

Wi-Fi HOTSPOTS
 Report #20-041

HIGH SCHOOL
 COURSE PROPOSALS
 Report #20-042

MIDDLE SCHOOL
 COURSE PROPOSAL
 Report #20-043

NONRENEWAL OF
 ADMIN CONTRACT
 Report #20-044

SUPERINTENDENT
 EMERGENCY POWERS
 Report #20-045

SUPERINTENDENT
 EXECUTIVE ORDER
 Report #20-046

SUSPEND MERIT PAY
 Report #20-047

V. Future Items for Consideration

A. Public Comment - None

A board meeting is a meeting of the Board held in public; it is not a public meeting. The purpose of this meeting is to conduct Board of Education business. President Gusitnis reminded attendees that all public comments are limited to five (5) minutes and that there will typically be no attempt to comment or give answers at this meeting. Inquiries will be referred to the superintendent for response at a later time. President Gusitnis welcomed the opportunity for any others attending this virtual meeting the opportunity to make comment.

B. Future Meetings

1. 04/27/20 6:30 p.m. Curriculum & School Improvement Committee
2. 04/27/20 7:30 p.m. Marketing Committee
3. 05/04/20 6:30 p.m. Policy Committee
4. 05/04/20 7:30 p.m. Finance Committee
5. 05/11/20 6:00 p.m. Board of Education Meeting - Virtual

C. Go Around

VI. Adjournment

- A. Motion by Member Truskoski supported by Member Szczepaniak to adjourn the meeting at 9:27 p.m. Secretary Storey took a roll call vote. Motion approved 7-0.

	Y	N	A		Y	N	A		Y	N	A		Y	N	A
Courtade		X	__	Hart		X	__	Storey		X	__	Truskoski		X	__
Gusitnis		X	__	Rettig		X	__	Szczepaniak		X	__				

PUBLIC COMMENT

FUTURE MEETINGS

ADJOURNMENT

Respectfully submitted,

Danielle M. Storey, Secretary