



BOARD OF EDUCATION
Regular Meeting Preliminary Minutes
Monday, April 15, 2019 at 7:00 pm
Kenowa Hills Middle School
3950 Hendershot NW, Grand Rapids, MI 49544

I. Routine Business

- A. A regular meeting of the Board of Education was called to order at 7:00 pm at Kenowa Hills Middle School, 3950 Hendershot NW, Grand Rapids, MI.
- B. President Gustinis opened the meeting with a moment of silence.
- C. Members Present: Courtade, Gustinis, Hart, Storey, Szczepaniak, and Truskoski. Superintendent Hopkins, Assistant Superintendent Burde and Director of Finance Gilchrist were also present as well as Student Representative Emily Bajema. Members Absent: Rettig
- D. Motion by Member Truskoski supported by Member Courtade to approve the agenda. Motion approved 6-0.

CALL TO ORDER

MOMENT OF
SILENCE

ROLL CALL

APPROVE AGENDA

II. Hearings and Correspondence

- A. Correspondence - None
- B. Recognition
 - 1. Superintendent Hopkins noted Staff Appreciation Day is scheduled for May 7, 2019 to coincide with Teacher Appreciation Day. A related resolution will be considered by the Board of Education this evening.
 - 2. Vice-President Rettig and Trustee Szczepaniak were recognized for their recent MASB Certification obtainment. Vice-President Rettig has achieved the President's Award for Recognition, which is the highest individual honor, and the Data Speciality Certificate. Trustee Szczepaniak has achieved the Award of Distinction and the Data Speciality Certificate. MASB will formally present the awards later this month.
 - 3. Superintendent Hopkins acknowledged the following contributions with appreciation:
 - a. Express Employment Professionals donated \$750 to support student participation in 2019 Career Quest.
 - b. Mercantile Bank donated office supplies to Alpine Elementary.

CORRESPONDENCE

RECOGNITION

- C. Board Communication - Board members shared of their recent attendance and participation in District activities.

BOE
COMMUNICATION

- D. Community/Board Dialogue (Comments Specific to Board Agenda Items) - None
The purpose of this meeting is to conduct Board of Education business. There will typically be no attempt to comment or give answers at this meeting. Inquiries will be referred to the superintendent for response at a later time.

COMMUNITY
DIALOGUE

III. Information Items

- A. Sale of Surplus Real Property - Arnold Grover, listing agent for the sale of district property, shared information about written offers for the Kinney Building proposals.

KINNEY BLDG SALE

1. DTE Gas Company - A team of DTE representatives provided details and answered questions by the board regarding the intended use of the building/property. This site would be headquarters for upcoming projects in the West Michigan area as they have contracts with Grand Rapids and Muskegon through a 17-year gas renewal program. DTE is estimating approximately 60 employees will report out of this building. They wish to purchase the Kinney Building as well as the adjoining property on Three Mile NW. The proposed plan includes approximately 73 parking spaces and expansion to the existing building. A question and answer session continued with the DTE team and board members with safety as a result of higher traffic volumes a concern raised by board members. DTE representatives noted the plan is to stagger shifts to help alleviate traffic during peak drop off and pick up times at Central Elementary. Home start options are available to many employees so they will begin from their home and not at the office building. Superintendent Hopkins shared the most up-to-date proposal and pointed out there is a 90-day period for the buyer to complete due diligence with an additional 60 days, if needed. According to our district attorney's review, this is not an unusual amount of time for due diligence for commercial offers.
2. L.I.T.E. -- Representatives from a non-profit company, Leaders International Leadership Embassy, presented their vision for how this property would advance their efforts to work with youth in after school programs and business owners through their leadership training. The organization has been in existence for 20 years. Representatives noted they would obtain a license for the kitchen; however, their current plans do not include any modifications to the building. The location of the building is perfect and the size fits the needs of their program. The programs are offered mostly in the evenings and weekends. Clients could be individuals or employee groups. A question and answer session continued with the representatives from L.I.T.E. Superintendent Hopkins noted the district would need to provide alternative language for 11a in the current offer.

B. Middle School Principal Spotlight Report, Ms. Abby Wiseman

PRINCIPAL REPORT

1. Principal Wiseman shared the Middle School Personal Mastery Action Plan with current areas of focus being on scheduling and creating conditions for a safe and orderly environment. Assistant Principal Haik shared information about character education. Mr. Haik indicated school culture has been the focus for the Middle School Behavior Improvement Team and has led revisiting the Code of Conduct. Three 7th grade students shared information about how the new Code of Conduct was revised and improved to meet the needs of the current middle school students. The new Code of Conduct is represented by the acronym SHIELD (Safe, Honest, Inclusive, Encouraging, Lifelong Learner, Disciplined).

C. Student Representative's Report, Emily Bajema (copy of report is available upon request)

STUDENT REP
REPORT

D. Superintendent's Report

SUPERINTENDENT

1. Safety & Security

REPORT

- a. Superintendent Hopkins reported Kenowa Hills was not awarded the Michigan State Police Safety Grant. Due to the overwhelming response to this competitive grant opportunity, only districts not previously awarded this grant were considered for this round of funding. Kenowa Hills was previously awarded this grant to help supplement security camera installation.

- b. Kenowa Hills was recognized for being the first in the area to hold an active shooter training that involved a school bus. Several local school districts attended. Superintendent expressed his appreciation to our transportation department and Deputy Erhardt for taking the lead on this training.
- 2. Bond Construction Update
 - a. The construction of six new classrooms and an extended learning area at Zinser Elementary has been completed, and the 4th and 5th grade classrooms are settling into their new learning spaces. Renovations have begun in their former classrooms with all existing classrooms being renovated and the new the construction of the new gymnasium completed by the start of school in August.
 - b. Central Elementary construction is a bit ahead of schedule at this point. Footings for the new classrooms have been poured. Roof replacement was completed over the gym and the bleachers and basketball hoops were removed over spring break to prepare for the work that will be completed this summer.
- 3. Site Visits and Request to Present/Attend
 - a. Superintendent Hopkins noted the many upcoming site visits to Kenowa Hills and opportunities our staff have been invited to speak at events in Michigan and across the country in regard to our implementation of personal mastery. Superintendent Hopkins credited the staff for the positive attention the District has received. Trustee Szczepaniak encouraged board members to attend the May 6th site visit where Kenowa Hills is hosting educators as part of the Personalized Learning Conference (PLCON).

E. Committee Reports - chairpersons read the minutes from the committee meetings (copy of minutes available upon request).

- 1. Finance - Danielle Storey
- 2. Curriculum/School Improvement - Tracey Hart
- 3. Marketing - Stan Truskoski
- 4. Policy - Did not meet

COMMITTEE
REPORTS

IV. Action Items

ACTION ITEMS

A. Motion by Member Storey supported by Member Courtade to approve the consent agenda. Motion approved 6-0.

- 1. March 11, 2019 Regular Meeting Minutes
- 2. March General Fund expenditures of \$804,942.00 through and including checks #74156-74385 and payrolls of March 1, March 15 and March 29, 2019; March School Lunch Fund expenditures of \$14,749.47 through and including checks #10330-10342; March 2019 Building and Site Series II expenditures of \$568,839.40 through and including checks #15065-15066 and #74346; Student Activity Check Register expenditures of \$14,881.75 through and including checks #12497-12526.

MEETING MINUTES
CHECK REGISTRIES

B. Motion by Member Truskoski supported by Member Storey to authorize the Superintendent to negotiate the sale of the surplus real property located at 4221 Three Mile Road NW, Grand Rapids, Michigan, formerly known as the Kinney Building. Report #19-032. Secretary Truskoski took a roll-call vote to award of the sale of 4221 Three Mile Road NW, Grand Rapids, MI.

SALE OF PROPERTY
Report #19-032

Courtade voted for DTE

Storey voted for DTE

Gustinis voted for DTE

Szczepaniak voted for DTE

Hart voted for DTE

Truskoski voted for DTE

Rettig was absent

DTE was awarded the purchase of 4221 Three Mile Road NW, Grand Rapids, MI pending terms of the purchase agreement. Approved 6-0.

- C. Motion by Member Storey supported by Member Courtade to approve the donation of surplus furniture from Zinser Elementary to Food for the Poor. Report #19-033. Motion approved 6 - 0.
 - D. Motion by Member Truskoski supported by Member Storey to approve the purchase of 100 lab computers and 30 Apple Apps for Education using bond funds in the amount of \$149,300 as described in Report #19-034. Motion approved 6 - 0.
 - E. Motion by Member Storey supported by Member Truskoski to approve the purchase of 80 wireless microphones and 10 ceiling speakers using bond funds in the amount of \$88,480 as indicated in Report #19-035. Motion approved 6 - 0.
 - F. Motion by Member Courtade supported by Member Storey to approve the Kenowa Hills Middle School course proposals as indicated in Report #19-036. Motion approved 6 - 0.
 - G. Motion by Member Truskoski supported by Member Storey to approve the Staff Appreciation Day Resolution. Report #19-037. Motion approved 6 - 0.
- V. Future Items for Consideration
- A. Public Comment

The purpose of this meeting is to conduct Board of Education business. There will typically be no attempt to comment or give answers at this meeting. Inquiries will be referred to the superintendent for response at a later time.

 - 1. Janet Klapp shared information about her child who is a senior at Kenowa Hills High School. Ms. Klapp shared her concerns regarding a vaping incident that occurred in November of 2018.
 - B. Go Around - board members made final remarks.
 - C. Future Meetings
 - 1. 04/29/19 6:00 p.m. Curriculum & School Improvement Committee
 - 2. 04/29/19 7:00 p.m. Policy & Strategic Planning Committee
 - 3. 05/06/19 6:00 pm Finance Committee
 - 4. 05/06/19 7:00 pm Marketing Committee
 - 5. 05/13/19 7:00 pm Regular Meeting, Kenowa Hills Middle School
- VI. Adjournment
- A. Motion by Member Truskoski supported by Member Courtade to adjourn the meeting at 9:29 p.m. Motion approved 6 - 0.

ZINSER FURNITURE
DONATION Report
#19-033

COMPUTER LABS
Report #19-034

MICROPHONES AND
CEILING SPEAKERS
Report #19-035

MS COURSE
PROPOSALS Report
#19-036

STAFF
APPRECIATION DAY
Report #19-037

PUBLIC COMMENT

FUTURE MEETINGS

ADJOURNMENT

Respectfully submitted,

Stanley Truskoski, Secretary