



**Kenowa Hills Public Schools  
Education inspired.**

**BOARD OF EDUCATION  
Regular Meeting Preliminary Minutes  
Monday, March 16, 2020 at 7:00 pm  
Kenowa Hills Public Schools  
2325 Four Mile Road NW, Grand Rapids MI**

**I. Routine Business**

- A. A regular meeting of the Board of Education was called to order at 7:03 PM at Kenowa Hills Public Schools Administration Building, 2325 Four Mile Road NW, Grand Rapids MI.
- B. President Gustinis opened the meeting with a moment of silence.
- C. Members Present: Courtade, Gustinis, Hart, Rettig, Storey, Szczepaniak, and Truskoski; Superintendent Hopkins, Assistant Superintendent Burde and Director of Finance Gilchrist were also present as well as Student Representative George Ramirez Madrigal.
- D. Motion by Member Truskoski supported by Member Storey to approve the amended agenda. Motion approved 7-0.

CALL TO ORDER

MOMENT OF SILENCE

ROLL CALL

APPROVE AGENDA

**II. Hearings and Correspondence**

- A. Community/Board Dialogue (Comments Specific to Board Agenda Items) - None

*The purpose of this meeting is to conduct Board of Education business. Audience members who wish to make comments should complete a form, located on the agenda table, and identify themselves prior to speaking. There will typically be no attempt to comment or give answers at this meeting. Inquiries will be referred to the superintendent for response at a later time. Anybody who wishes to make comment on an item that is on tonight's board can approach the podium.*

COMMUNITY  
DIALOGUE

**III. Information Items**

- A. Superintendent Report

1. COVID-19 Update

- A. Superintendent Hopkins shared information regarding the evolving planning for the school shutdown.
- B. Our food service staff and transportation department are working together to prepare and deliver meals to children who reside within our boundaries Monday - Friday of each week we are closed. The delivery will include lunch for the current day and breakfast for the following day. Community partners are working with us to provide weekend food baskets. Meals through April 3 will be reimbursed through the federal food service program. If meals are delivered over spring break, which currently falls outside the state-mandated closure, the district would need to cover the expenses for spring break week.
- C. Teachers worked today to lay out a plan on how to stay connected with students, provide academic opportunities for students to stay engaged and provide ideas for parents to stay active with students. Canvas is the tool we are using to help share electronic information with our families. We are not asking teachers to provide online instruction but rather utilize this as a way to stay connected with students and their families. Charter is offering 60 days free for families without internet during this school shutdown.
- D. The state is encouraging schools to move spring break to fall into this timeframe; however, Kenowa Hills will not be changing the dates of our spring break.
- E. Buildings are open until tomorrow for families to pick up necessary items like medication. District buildings will be closed after tomorrow, so staff are able to comply with the Stay Home Order. An exception is individuals working the meal delivery program as meal programs are considered essential.

SUPERINTENDENT  
REPORT

- F. The collective bargaining agreement with Certified Staff (KHEA) addresses school closures in so much as certified staff are compensated during closures. Extending the school year would not result in additional compensation. Although a Letter of Agreement has not been executed, we have communicated support staff will be compensated during the closure.
  - G. Superintendent Hopkins noted it is fair to anticipate the end of year school date may be adjusted if the closure is extended beyond April 3. Kent and Ottawa County school districts are keeping their original spring break schedule and will not adjust this school break.
2. May Bond Election
- A. Knights for Education has been discussing bond communication options at this time. There is currently a conversation between state and local government about changing the May election to August. Unfortunately, ballots may already be at the printers for absentee ballots. Superintendent Hopkins will confirm with the City of Walker Clerk's Office on the status of the mailing of absentee ballots.

**IV. Action Items**

- A. Motion by Member Truskoski supported by Member Courtade to approve the consent agenda. Motion approved 7-0.
  - 1. February 10, 2020 Regular Meeting Minutes
  - 2. February 24, 2020 Special Meeting Minutes
  - 3. February General Fund expenditures of \$766,418.07 through and including checks #75769-75860 and payrolls of February 14 and 28, 2020; February 2020 School Lunch Fund expenditures of \$12,300.63 through and including checks #10451-10460; February 2020 Capital Projects fund expenditures of \$4,150 through and including check #75637, February 2020 Building and Site Series II expenditures of \$324,931.93 through and including checks #15169-15173; Student Activity Check Register expenditures of \$7,411.68 through and including checks #12724-12745.
- B. Motion by Member Hart supported by Member Rettig to take action on the recommendation to publish 200 Kent ISD School of Choice openings and 20 State of Michigan 105C School of Choice openings for the 2020-2021 school year. Report #20-027. Motion approved 7-0.
- C. Motion by Member Rettig supported by Member Courtade to take action on the recommendation to purchase Chromebooks and iPads as part of the student replacement cycle using bond funds. Report #20-028. Motion approved 7-0.
- D. Motion by Member Truskoski supported by Member Hart to take action on the recommendation to purchase staff devices as part of the replacement cycle using bond funds. Report #20-029. Motion approved 7-0.
- E. Motion by Member Rettig supported by Member Courtade to take action on the recommendation to purchase furniture using bond funds for Central Elementary. Report #20-030. Motion approved 7-0.
- F. Motion by Member Rettig supported by Member Storey to take action on the recommendation to purchase food service equipment for a total cost of \$234,475.13 using bond funds for Central Elementary. Report #20-031. Motion approved 7-0.
- G. Motion by Member Truskoski supported by Member Courtade to take action on the recommendation to purchase a truck, plow and light totaling \$33,803.56 as part of the replacement cycle using capital funds. Report #20-032. Motion approved 7-0.
- H. Motion by Member Truskoski supported by Member Storey to take action on the recommendation to renew the grounds care and snow removal contract with Season Solutions for three years at an annual cost of \$75,362. Report #20-033. Motion approved 7-0.

**ACTION ITEMS**

02/10/20 REGULAR MEETING MINUTES  
 02/24/20 SPECIAL MEETING MINUTES  
 CHECK REGISTRIES

SCHOOLS OF CHOICE  
 Report #20-027

STUDENT DEVICES  
 Report #20-028

STAFF DEVICES  
 Report #20-029

CENTRAL FURNITURE  
 Report #20-030

CENTRAL FOOD SERVICE EQUIPMENT  
 Report #20-031

TRUCK, PLOW AND LIGHT PURCHASE  
 Report #20-032

GROUND CARE AND SNOW REMOVAL  
 Report #20-033

- I. Motion by Member Rettig supported by Member Truskoski to take action on the 2019-2020 second budget amendent. Report #20-034. Motion approved 7-0.
- J. Motion by Member Truskoski supported by Member Rettig to take action on the lease agreement between Kenowa Hills Public Schools and the City of Walker for the City Central Park. Report #20-035. Motion approved 7-0.
- K. Motion by Member Truskoski supported by Member Rettig to take action on the resolution considering nonrenewal of an administrator contract for the 2020/2021 school year. Report #20-036. Motion approved 7-0.
- L. Motion by Member Hart supported by Member Truskoski to take action on the proposed middle school course proposals for the 2020-2021 school year. Report #20-037. Motion approved 7-0.
- M. Motion by Member Truskoski supported by Member Storey to take action on the proposed Pathways High School course proposal. Report #20-038. Motion approved 7-0.

BUDGET AMENDMENT  
Report #20-034

LEASE AGREEMENT  
Report #20-035

NONRENEWAL OF  
ADMIN CONTRACT  
Report #20-036

MIDDLE SCHOOL  
COURSE PROPOSALS  
Report #20-037

PATHWAYS HS  
COURSE PROPOSAL  
Report #20-038

**V. Future Items for Consideration**

- A. Public Comment (Unrelated to Board Agenda Items) - None

*A board meeting is a meeting of the Board held in public; it is not a public meeting. Audience members who wish to make a comment should complete a form, located on the agenda table, and identify themselves prior to speaking. There will typically be no attempt to comment or give answers at this meeting. Inquiries will be referred to the superintendent for response at a later time. Anybody who wishes to make a comment can approach the podium.*

PUBLIC COMMENT

- B. Future Meetings

- 1. 04/13/20 6:30 p.m. Policy Committee
- 2. 04/13/20 7:30 p.m. Finance Committee
- 3. 04/15/20 6:30 p.m. Curriculum & School Improvement Committee
- 4. 04/15/20 7:30 p.m. Marketing Committee
- 5. 04/20/20 7:00 p.m. Board of Education Meeting - Central Elementary

FUTURE MEETINGS

**VI. Adjournment**

- A. Motion by Member Truskoski supported by Member Storey to adjourn the meeting at 8:28 PM. Motion approved 7-0.

ADJOURNMENT

Respectfully submitted,

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Danielle M. Storey, Secretary