



**Kenowa Hills Public Schools  
Education inspired.**

**BOARD OF EDUCATION**

**Committee of the Whole Preliminary Minutes**

**High School Large Group Instruction Room (2nd Floor, H218)**

**3825 Hendershot NW, Grand Rapids, MI 49544**

**6:00 p.m., Wednesday, March 10, 2021**

**I. Routine Business**

- A. A committee of the whole meeting of the Board of Education was called to order at 6:00 p.m., at the large group instruction room at Kenowa Hills High School, 3825 Hendershot NW, Grand Rapids, MI.
- B. President Gustinis opened the meeting with a moment of silence.
- C. Members Present: Courtade (via Zoom), Gustinis, Hart, LaBotz, Szczepaniak, Truskoski. Superintendent Hopkins, Assistant Superintendent Burde and Director John Gilchrist are also present. Member Storey is absent.
- D. Motion by Member Hart supported by Member Truskoski to approve the agenda. Secretary Szczepaniak took a roll-call vote. Approved 6-0.

	Y	N	A		Y	N	A		Y	N	A		Y	N	A
Courtade	X			Hart	X			Storey	Absent			Truskoski	X		
Gustinis	X			LaBotz	X			Szczepaniak	X						

- E. Community/Board Dialogue (Comments Specific to Board Agenda Items) - No public comment.

*This portion of the agenda is dedicated to public comments about items that are on tonight's agenda. President Gustinis reminded attendees that all public comments are limited to five (5) minutes and that there will typically be no attempt to comment or give answers at this meeting. Inquiries will be referred to the superintendent for response at a later time. President Gustinis welcomed those who wished to make comment to approach the podium.*

**II. Board Training with Vern Hazard of Flippen Group (Capturing Kids Hearts)**

**III. Discussion/Information Items**

**A. Finance**

- 1. February 2021 Check Register
  - a. Director Gilchrist gave an overview of the Check Register and provided an attached list of responses to questions posed by Board Members.
- 2. Bond Investment Fund Update
  - a. Director Gilchrist noted that interest remains minimal on all bond investments due to economic impact of COVID-19.
- 3. Condensed Fund Statements
  - a. Food Service revenue is ahead of expenditures. The FY21 Budget Amendment projects an increase in fund balance in the Food Service Fund.
- 4. Chromebook/iPad Purchase
  - a. Director Gilchrist detailed how the 2016 Bond and 2020 Bond have covered technology needs for the District.
- 5. Playground Equipment Updates - Final
  - a. The District currently has \$2,432,753 in remaining funds from the 2016 Bond with \$1,494,768 remaining to be allocated to potential projects. Administrators provided a summary and recommendation for award amounts totaling \$539,580 for upgrades to Alpine, Central, and Zinser Elementary playgrounds.

CALL TO ORDER

MOMENT OF SILENCE

ROLL CALL

APPROVE AGENDA

COMMUNITY  
DIALOGUE

FINANCE COMMITTEE

6. 2021-22 School of Choice Openings
  - a. Superintendent Hopkins gave an overview of the Schools of Choice process. The District must annually publish a total number of spots available (K-11), although the breakdown per grade can vary.
  - b. The Board discussed the total number of spots available. This will be an action item on March 22, 2021.
7. Custodial / Transportation RFPs
  - a. Custodial and Transportation RFPs, both privatized prior to 2013, are set to expire this year. Administrators provided an overview of current contracts and requested feedback from Board Members about the contracts with the direction to place both out for bid.
8. FY21 Budget Changes
  - a. Director Gilchrist provided an overview of staffing changes and fiscal changes since the December 2020 budget amendment. These unplanned expenses require a budget amendment.
9. March Budget Amendment
  - a. The budget amendment will be an action item on March 22, 2021.

**IV. Action Items**

- A. Motion by Member Truskoski supported by Member Hart to approve the consent agenda. Secretary Szczepaniak took a roll-call vote. Approved 6-0.
  1. February 22, 2021 Regular Meeting Minutes
  2. February 2021 General Fund expenditures of \$986,708.48 through and including checks #77163-77252 and payrolls of February 12 and 26, 2021; February School Lunch Fund expenditures of \$11,613.52 through and including checks #10581-10584; 2018 Building and Site Series II expenditures of \$243,511.36 through and including checks #15284-15287; Activity Check Register expenditures of \$5,162.46 through and including checks #12906-12911.

	Y	N	A		Y	N	A		Y	N	A		Y	N	A
Courtade	X			Hart	X			Storey	Absent			Truskoski	X		
Gustinis	X			LaBotz	X			Szczepaniak	X						

ACTION ITEMS

2/22/21 REGULAR  
 MEETING MINUTES  
 FEBRUARY 2021  
 CHECK REGISTRIES

**V. Future Items for Consideration**

- A. Public Comment (Nonagenda Items) - No public comment.
 

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- B. Future Meetings
  1. 03/22/21 7:00 PM, Board of Education Regular Meeting, Alpine Elementary
  2. 04/14/21 6:00 PM, Committee of the Whole (Location to be finalized)
  3. 04/26/21 7:00 PM, Board of Education Regular Meeting, Pathways High School, Middle School LGI
  4. 05/12/21 6:00 PM, Committee of the Whole (Location to be finalized)

PUBLIC COMMENT

FUTURE MEETINGS

C. Go-Around

**VI. Adjournment**

- A. Motion by Member Truskoski supported by Member Hart to adjourn the meeting at 10:15 p.m. Secretary Szczepaniak took a roll-call vote. Approved 6-0.

	Y	N	A		Y	N	A		Y	N	A		Y	N	A
Courtade	X			Hart	X			Storey	Absent			Truskoski	X		
Gustinis	X			LaBotz	X			Szczepaniak	X						

ADJOURNMENT

Respectfully submitted,

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Eric-John Szczepaniak, Secretary