

School Emergency Drills Documentation Form

| <u>Type of Drill</u> | <u>Time of Drill</u> |
|---|--|
| <input checked="" type="checkbox"/> Fire Drill (5 required) | <input type="checkbox"/> Standard |
| <input type="checkbox"/> Tornado Drill (2 required) | <input type="checkbox"/> Class Change |
| <input type="checkbox"/> Lock Down/Shelter in Place Drill (2 required) | <input type="checkbox"/> Recess |
| | <input checked="" type="checkbox"/> Other Events |

Name of reporting school: EARLY CHILDHOOD CENTER

Date of drill: 5/12/2022 Time drill was held: 11:03 am not planned (pm/am)

Exact time required to evacuate/shelter/secure: 15 mins

Total participants: 177

Remarks: Took sometime to find the source of the alarm going off. Student pulled the fire alarm in one of the mudrooms in the daycare area. No one seen the student do it. Building was evacuated.

This report is for emergency drill # 10 for school year 2021/2022.

Name of person conducting drill: Luke Scholten

Title of person conducting drill: DIRECTOR OF EARLY CHILDHOOD AND SPECIAL EDUCATION

Signature of person conducting drill: Luke Scholten

Digitally signed by Luke Scholten
DN: cn=Luke Scholten, o.ou, email=lscholten@kshps.org, c=US
Date: 2019.09.24 12:25:37 -0400

Drill Was ***Coordinated*** With:

County/Local Emergency Management Coordinator or designee
Name & Title Jack Stewart-County Emergency Coordinator

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title Officer Mitchal Harkema

OR

Fire (fire chief or designee)
Name & Title _____