



**Kenowa Hills Public Schools**  
**Education inspired.**

**BOARD OF EDUCATION**  
**Regular Meeting Preliminary Minutes**  
**Monday, August 13, 2018 at 7:00 pm**  
**Kenowa Hills Administration Building**  
**2325 Four Mile Road NW, Grand Rapids MI**

**I. Routine Business**

- A. A regular meeting of the Board of Education was called to order at 7:00 pm at the Kenowa Hills Public Schools 2325 Four Mile Road NW, Grand Rapids, MI.
- B. Acting President Rettig opened the meeting with a moment of silence.
- C. Members Present: Menzel, Rettig, Storey, Szczepaniak, Tutas; Superintendent Hopkins, Assistant Superintendent Burde and Director Gilchrist were also present. Members Gustinis and Truskoski were absent.
- D. Motion by Member Szczepaniak supported by Member Tutas to approve the agenda. Motion approved 5-0.

CALL TO ORDER

MOMENT OF  
SILENCE

ROLL CALL

APPROVE AGENDA

**II. Hearings and Correspondence**

- A. Correspondence - There was not any correspondence.
- B. Recognition - Superintendent Hopkins did not have any specific individuals to recognize.
- C. Board Communication - Members reported on various events in which they participated during the past month.
- D. Community/Board Dialogue - Comments Specific to Board Agenda Items - There was not any public comments.

CORRESPONDENCE

RECOGNITION

BOE  
COMMUNICATION

COMMUNITY  
DIALOGUE

**III. Information Item**

- A. Superintendent Report
  - 1. School Safety Update
    - i. Superintendent Hopkins noted all staff are invited to the welcome back breakfast and professional development on Tuesday, August 21st. Following the breakfast, Deputy Erhardt will provide an overview of school safety and our procedures for responding to an active shooter situation.
    - ii. Superintendent Hopkins announced the well water results from Alpine Elementary came back with no evidence of PFAS. Bond proceeds allowed us to replace plumbing and add a robust filtration system during the recent construction at Alpine Elementary. Mr. Hopkins noted the test results are not yet available for the other buildings that receive water from Plainfield Township. All municipal water sources are being tested.
    - iii. Superintendent Hopkins shared information from Trun Law Firm regarding the recent Michigan Supreme Court ruling on guns in schools. The Thrun guidance noted concerns associated with the ruling. Mr. Hopkins noted any changes the District would implement as a result of the ruling might require revisions to board policy. He will continue to seek legal counsel and will update the board of education should related issues arise.

SUPERINTENDENT  
REPORT

2. Construction Update - Superintendent Hopkins noted construction updates have been included in the weekly board update. All projects remain on track to be ready for the start of school.
3. Other - There were no any additional items from Superintendent Hopkins.
- B. Committee Reports - chairpersons reported on the minutes from the committee meetings (copy of minutes available upon request).
  1. Finance - Dave Tutas
  2. Curriculum/School Improvement - Matt Rettig
    - i. District Systems Review Report (First Reading)
    - ii. Building and District Improvement Plans (First Reading)
    - iii. District Consolidated Application (First Reading)
  3. Personnel/Policy & Strategic Planning - Eric-John Szczepaniak
    - i. Superintendent Goals
  4. Marketing - Kristi Menzel

COMMITTEE  
REPORTS

**IV. Action Items**

- A. Motion by Member Tutas supported by Member Szczepaniak to approve the June 25, 2018 Regular Meeting Minutes and the June 25, 2018 Budget Meeting Minutes. Motion approved 5-0.
- B. Motion by Member Menzel supported by Member Storey to authorize Superintendent Hopkins to purchase property, 3931 Richmond Court NW, Grand Rapids, Michigan, next to the Early Childhood Center for future use. Report #18-060. Motion approved 5-0.
- C. Motion by Member Szczepaniak supported by Member Menzel to adjourn to closed session for a disciplinary hearing. Report #18-061. Secretary Rettig took a roll-call vote: **Menzel, Aye; Rettig, Aye; Storey, Aye; Szczepaniak, Aye; Tutas, Aye.** Motion approved 5 - 0.

The meeting adjourned to closed session at 7:22 p.m.
- D. The meeting reconvened to open session at 8:08 p.m.
- E. Motion by Member Tutas supported by Member Rettig that Student 17.18-6 be permanently expelled from Kenowa Hills Public Schools for violation of state and federal law and District Policy 5517.02 and 5601.01 regarding criminal sexual conduct. Student 17.18-6 is not allowed on school property or at any school-sponsored activities. Further, the Board directs that evidence of the following conditions be provided to the district Reinstatement Review Committee prior to consideration of reinstatement to Kenowa Hills Public Schools.

ACTION ITEMS  
06/25/2018 MINUTES

Report #18-060  
PROPERTY  
PURCHASE

Report #18-061  
DISCIPLINARY  
HEARING

ADJOURNED TO  
CLOSED SESSION  
RECONVENE TO  
OPEN SESSION

**Documentation of Student Progress from outside Professionals:**

- 1) Counselor
- 2) Psychiatrist/Psychologist
- 3) Probation Officer/Law Enforcement Official
- 4) Medical Doctor
- 5) Treatment Center
- 6) Post Expulsion Education Records (Academic, Discipline, Attendance)

**Student Requirements:**

- 1) Written letter to detail:
  - a. Why does the student want to return to KHPS?
  - b. What has the student learned from this incident or experience?
  - c. How will the student's behavior(s) change in the future?
  - d. What is the student's view of education?
  - e. How does the student plan to make up for lost academic time?
  - f. What are the student's future goals in life?

**Parent Requirements:**

- 1) Written letter to detail:
  - a. Family perspective on what child has learned from this incident.
  - b. Family perspective on the value of education.
  - c. How the family will support student behaviorally and academically?

Report #18-062. Secretary Rettig took a roll-call vote: **Menzel, Aye; Rettig, Aye; Storey, Aye; Szczepaniak, Aye; Tutas, Aye.** Motion Approved 5 - 0.

**V. Future Items for Consideration**

**A. Public Comment - Nonagenda Items**

1. Jayne Vanderklok expressed her gratitude, on behalf of the KHEA, to Superintendent Hopkins, Assistant Superintendent Burde and Director of Finance Gilchrist. The district works very collaboratively on behalf of the association, and members look forward to another great year.

PUBLIC COMMENT

**B. Future Meetings**

1. 08/27/18 7:00 p.m. Personnel, Policy & Strategic Planning Committee
2. 08/27/18 8:00 p.m. Marketing Committee
3. 09/11/18 6:00 p.m. Curriculum & School Improvement Committee
4. 09/11/18 7:00 p.m. Finance Committee
5. 09/17/18 7:00 p.m. Board of Education Meeting - Administration Building

FUTURE MEETINGS

**C. Go-Around**

1. Member Storey asked if it is possible to complete additional checks for SOC applications and discussion ensued. Member Szczepaniak asked if there was a process for districts to check on students who has been suspended or expelled. Superintendent Hopkins noted the factors that are considered with all Section 6 applicants. Parents are suppose to disclose on the SOC application if their child has been suspended or expelled. In some cases, parents do not disclose prior offenses.
2. Member Menzel asked if it is possible to add more security cameras to the High School to address the areas where coverage is lacking. High School Assistant Principal Smith shared some details regarding the new locking procedures for the fine arts practice rooms. Member Szczepaniak inquired about the capacity of emergency personnel to remotely view security cameras. School Resource Officer Deputy Erhardt noted he will work with our technology department to see if our system has capacity to view the cameras once a 911 call is placed.

**VI. Adjournment**

- A. Motion by Member Szczepaniak supported by Member Menzel to adjourn the meeting at 8:24 p.m.

Respectfully submitted,

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Matthew Rettig, Secretary

ADJOURNMENT