



**BOARD OF EDUCATION**

**Regular Meeting Preliminary Minutes**

**Monday, June 10, 2019 at 7:00 pm**

**Kenowa Hills Administration Building**

**2325 Four Mile Road NW, Grand Rapids, MI 49544**

**I. Routine Business**

- A. A regular meeting of the Board of Education was called to order at 7:01 pm at Kenowa Hills Administration Building, 2325 Four Mile Road NW, Grand Rapids, MI.
- B. President Gustinis opened the meeting with a moment of silence.
- C. Members Present: Gustinis, Hart, Rettig, Storey, Szczepaniak, and Truskoski. Superintendent Hopkins, Assistant Superintendent Burde and Director of Finance Gilchrist were also present.  
 Member Absent: Courtade
- D. Motion by Member Truskoski supported by Member Storey to approve the agenda. Motion approved 6-0.

CALL TO ORDER

MOMENT OF SILENCE

ROLL CALL

APPROVE AGENDA

**II. Hearings and Correspondence**

- A. Correspondence - A thank you note from Kenowa Hills teacher, Kris Weller, was shared.
- B. Recognition
  - 1. Superintendent Hopkins acknowledged the following contributions with appreciation:
    - a. Michelle Bates donated a weighted vest to be used at Central Elementary
- C. K - 12 Reproductive Health Curriculum Hearing - no public comment.
- D. Board Communication - Board members shared of their recent attendance and participation in District activities.
- E. Community/Board Dialogue (Comments Specific to Board Agenda Items) - no public comment.

CORRESPONDENCE

RECOGNITION

BOE COMMUNICATION

COMMUNITY DIALOGUE

*The purpose of this meeting is to conduct Board of Education business. There will typically be no attempt to comment or give answers at this meeting. Inquiries will be referred to the superintendent for response at a later time.*

**III. Information Items**

- A. Superintendent Hopkin's Report
  - 1. Safety & Security
    - a. Superintendent Hopkins shared details about the Emergency Response Guide that is being created for each classroom and occupied space throughout the District. The goal is to have these ready for distribution at the start of the upcoming school year.
    - b. An incident report of the areas required for state reporting is being prepared. Superintendent Hopkins anticipates being able to share this information at the June 24th Regular Meeting.

SUPERINTENDENT REPORT

2. Bond Construction Update
  - a. Superintendent Hopkins noted construction has really ramped up since summer break has begun. All Zinser Elementary classrooms and the new gymnasium at Zinser will be completed by mid-August. The construction at Central Elementary continues to be on schedule. This work will continue throughout the 2019-20 school year and will conclude in mid-August 2020. One change to the original schedule is the renovations in the Central Elementary gymnasium will be finished this summer rather than next summer. High School site work of the parking lots at the main entrance has begun. This will include creating two parking areas, separating the bus loop/staff parking from the student-drop off area/visitor parking, as well as adding a new parking lot next to the tennis courts. The High School will also be getting a new digital sign on Four Mile Road and a new digital sign at the Hendershot Avenue entrance. Interior work at the High School will include renovating the Large Group Instruction Room, Applied Technology Design Rooms, Cafeteria Serving Area and Courtyard.
  - b. A construction update will be provided to board members throughout the summer.
3. Other
  - a. Superintendent Hopkins shared details about the high school principal posting. The goal is to have a replacement hired by the middle of July.

B. Committee of the Whole Report

1. Elementary Handbooks, Secondary Handbooks and Athletic Code of Conduct Revisions (Second Reading)
2. Board Policy Revisions / Additions (Second Reading)

IV. Action Items

- A. Motion by Member Rettig supported by Member Truskoski to approve the consent agenda. Motion approved 6-0.
  1. May 13, 2019 Regular Meeting Minutes
  2. May 29, 2019 Special Meeting Minutes
  3. May General Fund expenditures of \$1,039,462.02 through and including checks #774508-74656 and payrolls of May 10 and May 24, 2019; May School Lunch Fund expenditures of \$14,037.13 through and including checks #10350-10365; May 2019 Building and Site Series I expenditures of \$159,358.52 through and including checks #15205-15206; May 2019 Building and Site Series II expenditures of \$1,100,455.15 through and including checks #15069-15077; Activity Check Register expenditures of \$32,057.31 through and including checks #12557-12579.
  4. 2019-20 MHSAA Membership Resolution
- B. Motion by Member Rettig supported by Member Storey to authorize the purchase of a lawn mower at the cost of \$13,000 from Burnips Equipment using Capital Project Funds. Report #19-045. Motion approved 6-0.
- C. Motion by Member Truskoski supported by Member Storey to approve the purchase of furniture for the middle school, high school and Pathways using bond funds. Director of Finance noted the recommendation included an additional set of classroom furniture, representing an increase of \$15,000, than what was originally discussed at the Committee of the Whole Meeting. Report #19-046 reflects this increase. Motion approved 6-0.
- D. Motion by Member Truskoski supported by Member Storey to approve the purchase of four unleaded Blue Bird buses from Holland Bus Company and one lift bus using bond funds totalling \$436,940. Report #19-047. Motion approved 6-0.

COMMITTEE REPORT

ACTION ITEMS

MEETING MINUTES

CHECK REGISTRIES

MHSAA  
MEMBERSHIP

MOWER PURCHASE  
Report #19-045

FURNITURE  
PURCHASE Report  
#19-046

BUS PURCHASE  
Report #19-047

- E. Motion by Member Storey supported by Member Truskoski to approve participation in the Michigan Schools Energy Cooperative as detailed in Report #19-048. Motion approved 6-0.
- F. Motion by Member Rettig supported by Member Storey to approve the technology grant awards as indicated in Report #19-049. Motion approved 6-0.
- G. Motion by Member Truskoski supported by Member Rettig to approve the recommended revisions to the K - 12 Student Handbooks and Athletic Code of Conduct. Report #19-050. Motion approved 6-0.
- H. Motion by Member Rettig supported by Member Truskoski to approve the Board Policy revisions and additions as outlined in Report #19-051. Motion approved 6-0.
  - Bylaw 0100 – Definitions (Revised)
  - Bylaw 0166.2 – Agenda (Revised)
  - Bylaw 0167.2 – Closed Session (Revised)
  - Policy 1422.01 – Drug-Free Workplace (New)
  - Policy 1430/3430/4430 – Leaves of Absence (New)
  - Policy 2210 – Curriculum Development (Revised)
  - Policy 2414 – Reproductive Health and Family Planning (Revised)
  - Policy 3120 – Employment of Professional Staff (Revised)
  - Policy 3120.04 – Employment of Substitutes (Revised)
  - Policy 5113.01 – Schools of Choice (Intra-District) (Revised)
  - Policy 5113.02 – School Choice Options Provided By Federal Law (Revised)
  - Policy 5200 – Attendance (Revised)
  - Policy 6321 – New School Construction, Renovation (Revised)
  - Policy 6320 – Purchasing (Revised)
  - Policy 6325 – Procurement - Federal Grants/Funds (Revised)
  - Policy 6605 – Crowdfunding (Revised)
  - Policy 8400 – School Safety Information (Revised)
  - Policy 8402 – Emergency Operations Plan (New)
  - Policy 8500 – Food Services (Revised)
  - Policy 8640 – Transportation for Field and Other District-Sponsored Trips (New)

V. Future Items for Consideration

A. Public Comment

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1. Bridget Postema shared information she heard at the Outback Knight Athletic Banquet regarding the qualities of a knight. Ms. Postema feels this could be very valuable information to foster positive secondary environments. Ms. Postema suggested an award be created to honor students for exhibiting qualities of a knight, perhaps bearing the name of Mr. Zuver, as he has been very impactful in our district and made meaningful change to our district atmosphere, especially at the high school. President Gustinis indicated the board would discuss this concept further.

MICHIGAN SCHOOLS  
ENERGY COOP  
Report #19-048

TECHNOLOGY  
GRANT AWARDS  
Report #19-049

STUDENT  
HANDBOOKS &  
ATHLETIC CODE OF  
CONDUCT Report  
#19-050

BOARD POLICY  
UPDATES Report  
#19-051

PUBLIC COMMENT

- B. Go Around - Board members shared final thoughts and announcements.
  - 1. Member Szczepaniak is excited that his cousin will be a teacher assistant at Alpine Elementary. He was also very happy to see the LGBT Policy implemented by our Board. Member Szczepaniak has been invited to the Governors residence for a gathering with elected officials who are members of the LGBT community. Kudos to Superintendent Hopkins for his work implementing this new policy.
  - 2. Director Gilchrist expressed his appreciation for the board support over the past two years as we move forward.
  - 3. Superintendent Hopkins expressed his great appreciation to our athletic boosters for their support with the Gus Macker tournament, which was held at our High School. Our music boosters were also busy this weekend at the festival downtown raising funds for our students. He noted we have many dedicated groups that work tirelessly to benefit our students, staff and District.

C. Future Meetings

- 1. 06/24/19 6:45 p.m. Budget Hearing, Kenowa Hills Administration Building
- 2. 06/24/19 7:00 p.m. Regular Meeting, Kenowa Hills Administration Building
- 3. 07/29/19 6:00 p.m. Curriculum & School Improvement Committee
- 4. 07/29/19 7:00 p.m. Policy & Strategic Planning Committee
- 5. 08/05/19 6:00 p.m. Finance Committee
- 6. 08/05/19 7:00 p.m. Marketing Committee
- 7. 08/12/19 7:00 p.m. Regular Meeting, Kenowa Hills Administration Building

FUTURE MEETINGS

VI. Adjournment

- A. Motion by Member Truskoski supported by Member Rettig to adjourn the meeting at 7:57 p.m. Motion approved 6-0.

ADJOURNMENT

Respectfully submitted,

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Stanley Truskoski, Secretary