



BOARD OF EDUCATION
Regular Meeting Preliminary Minutes
Tuesday, June 16, 2020 at 8:00 pm

This meeting will be conducted virtually under Executive Order 2020-75

I. Routine Business

- A. A regular meeting of the Board of Education was called to order at 8:00 pm, which was held virtually under Executive Order 2020-75.
- B. President Gustinis opened the meeting with a moment of silence.
- C. Members Present: Courtade, Gustinis, Hart, Storey, Szczepaniak (arrived at 8:08 p.m.), and Truskoski (left at 8:12 p.m.). Superintendent Hopkins, Assistant Superintendent Burde and Director of Finance Gilchrist were also present. Member Rettig was absent.
- D. Motion by Member Truskoski supported by Member Hart to approve the agenda. Secretary Storey took a roll call vote. Motion approved 5 - 0.

	Y	N	A		Y	N	A		Y	N	A		Y	N	A
Courtade	X	---	---	Hart	X	---	---	Storey	X	---	---	Truskoski	X	---	---
Gustinis	X	---	---	Rettig	---	---	---	Szczepaniak	---	---	---				

II. Hearings and Correspondence

- A. Correspondence - A thank you was received from Kenowa Hills High School Class of 2020 graduate, Nolan Collins, expressing his appreciation for all the effort and actions provided for celebrating the graduates given the unprecedented circumstances.
- B. Recognition
 - 1. Ed Dunneback & Girls Farm Market - Provided donuts for all graduates which were distributed with the diploma deliveries.
 - 2. Contributions
 - a. Alpine Elementary Physical Education Donations
 - i. Ms. Laura Swartwood \$60
 - ii. Mr. & Mrs. Mike Drayton \$35
 - iii. Ms. Susan Leedle \$75
 - b. Zinser Elementary Physical Education Donations
 - i. Mr. & Mrs. Aaron Griffith \$20
 - ii. Mr. & Mrs. Bradley Reed \$20
 - iii. Mr. & Mrs. Joseph Reed \$40
 - c. Mr. Doug Darden Scholarship Donation of \$1,000
 - d. Kenowa Hills High School Dance Team
 - i. 72 Degree Heating and Cooling \$100
 - ii. Hulst Jepsen Physical Therapy \$100
 - iii. Mr. & Mrs. Randy Barber \$100
 - 3. Superintendent Hopkins recognized Assistant Superintendent Burde for being voted by his peers to served another term as MAS/FPS President.
- C. Board Communication - Board members shared of their recent attendance and participation in District activities.

CALL TO ORDER

MOMENT OF SILENCE

ROLL CALL

APPROVE AGENDA

CORRESPONDENCE

RECOGNITION

BOE COMMUNICATION

D. Community/Board Dialogue (Comments Specific to Board Agenda Items) - None

The purpose of this meeting is to conduct Board of Education business. President Gusitnis reminded attendees that all public comments are limited to five (5) minutes and that there will typically be no attempt to comment or give answers at this meeting. Inquiries will be referred to the superintendent for response at a later time. President Gustinis read aloud comments that were in submitted advance of this meeting and announced attendees who requested the opportunity to speak by emailing boe@khps.org. President Gusitnis then welcomed the opportunity for any others attending this virtual meeting the opportunity to make comment.

COMMUNITY
DIALOGUE

III. Information Items

A. Superintendent Hopkin's Report

SUPERINTENDENT
REPORT

1. Safety & Security

- a. COVID-19: The return to school discussion continues. District teams have been working on plans and are waiting for direction from the state. Transportation has been reviewing social distancing possibilities for bus routes. Discussion has begun regarding the number of buses that we have in order to expand our routes to accommodate fewer students on each bus. Five buses that were scheduled to be purchased in 2021 with bond funds will be purchased now. We will keep the buses that would have been retired to help increase our options for additional routes.
- b. Diversity, Belonging, Equity, Inclusion (DBEI) update: The administration team will participate in some learning activities prior to the August retreat. Training will be provided for all staff in the areas of diversity, belonging, equity and inclusion in the upcoming school year. Trauma informed, mental health and DBEI webinars have been shared with all district staff if they wish to pursue more learning over the summer. Board members are welcome to participate in any of the webinars they feel would benefit their learning. Superintendent Hopkins suggests focusing on the subjects that are eligible for all three categories (administrators, certified staff or support staff). Next steps, including curricular review for DBEI, will follow initial training.

2. Bond Construction Update

- a. The final coat of asphalt and striping of the Administration Building parking lot will be completed over the fourth of July holiday.
- b. Central Elementary renovations are in progress in the 4th/5th grade wing, interior corridor classrooms, media center and kitchen. This project is on schedule to be completed by early August.
- c. The Middle School gymnasium and mezzanine construction is ahead of schedule.
- d. The High School main entrance canopy is due to be completed before school begins. Exterior lettering will also be added to the Performing Arts Center and visible from Hendershot Avenue.
- e. The Transportation Department parking lot is under construction and will be completed, along with the addition of a canopy for the buses, prior to school resuming in August.

3. Other

- a. Superintendent Hopkins reported the sale of the 2020 Series I bonds was completed yesterday. We received 7 bids for our bonds. The construction fund deposit will be approximately \$112,000 higher than estimated in the Treasury application. The total principal and interest for the \$18.5M bond issue came in about \$6.5M less than anticipated in the Treasury application. This will save taxpayers money over the term of the bond. Superintendent Hopkins will share the memo from Baker Tilley regarding the bond sale. The closing of the bond sale is scheduled for the end of the month.

B. Committee of the Whole Report - Superintendent Hopkins reported minutes (copy is available upon request)

COMMITTEE REPORT

1. Board members discussed eliminating their meeting stipend in light of the anticipated budget challenges. Board members wishing to forgo their stipend should contact Mary Crawley.

2. Superintendent Hopkins noted the recommendation to reduce the School Resource Officer Position (SRO) is not a result of the current climate associated with defunding police; it is strictly based on making difficult decisions that do not impact student programming.
3. Board members discussed administrator compensation. Member Szczepaniak feels there is merit in asking district administrators to take a pay cut. Member Hart asked if this request is worth the goodwill effort for what this request would save the district. President Gustinis feels this is a bit early to have this discussion. Member Courtade feels this is a gesture of what can we do to help but should wait until the budget situation is more clear.

IV. Action Items

- A. Motion by Member Storey supported by Member Hart to approve the consent agenda. Secretary Storey took a roll call vote. Motion approved 5-0.

	Y	N	A		Y	N	A		Y	N	A		Y	N	A
Courtade	<u>X</u>	___	___	Hart	<u>X</u>	___	___	Storey	<u>X</u>	___	___	Truskoski	___	___	___
Gustinis	<u>X</u>	___	___	Rettig	___	___	___	Szczepaniak	<u>X</u>	___	___				

1. May 11, 2010 Regular Meeting Minutes
 2. May General Fund expenditures of \$936,882.85 through and including checks #76127-76221 and payrolls of May 8 and May 22, 2020; May School Lunch Fund expenditures of \$137,267.65 through and including checks #10482-10504; May 2018 Building and Site Series II expenditures of \$676,244.04 through and including checks #15186-15197; Activity Check Register expenditures of \$1760.37 through and including checks #12773-12775.
 3. 2020-21 MHSAA Membership Resolution
- B. Motion by Member Hart supported by Member Courtade to authorize the purchase of Bridges for our elementary math curricula and resources. Report #20-051. Secretary Storey took a roll call vote. Motion approved 5-0.

	Y	N	A		Y	N	A		Y	N	A		Y	N	A
Courtade	<u>X</u>	___	___	Hart	<u>X</u>	___	___	Storey	<u>X</u>	___	___	Truskoski	___	___	___
Gustinis	<u>X</u>	___	___	Rettig	___	___	___	Szczepaniak	<u>X</u>	___	___				

- C. Motion by Member Storey supported by Member Szczepaniak to approve the recommended revisions to the K - 12 Student Handbooks and Athletic Code of Conduct. Report #20-052. Secretary Storey took a roll call vote. Motion approved 5-0.

	Y	N	A		Y	N	A		Y	N	A		Y	N	A
Courtade	<u>X</u>	___	___	Hart	<u>X</u>	___	___	Storey	<u>X</u>	___	___	Truskoski	___	___	___
Gustinis	<u>X</u>	___	___	Rettig	___	___	___	Szczepaniak	<u>X</u>	___	___				

- D. Motion by Member Courtade supported by Member Storey to approve the resolution to seek additional funding and flexibility to cover the anticipated budget shortfall due to the increase in expenses for implementation of CDC measures. Secretary Storey took a roll call vote. Report #20-053. Motion approved 5-0.

	Y	N	A		Y	N	A		Y	N	A		Y	N	A
Courtade	<u>X</u>	___	___	Hart	<u>X</u>	___	___	Storey	<u>X</u>	___	___	Truskoski	___	___	___
Gustinis	<u>X</u>	___	___	Rettig	___	___	___	Szczepaniak	<u>X</u>	___	___				

- E. Motion by Member Courtade supported by Member Storey to approve the resolution approving the issuance of the 2020 State Aid Note in the amount of \$2.5 million in the event cash flow becomes an issue. Secretary Storey took a roll call vote. Report #20-054. Motion approved 5-0.

	Y	N	A		Y	N	A		Y	N	A		Y	N	A
Courtade	<u>X</u>	___	___	Hart	<u>X</u>	___	___	Storey	<u>X</u>	___	___	Truskoski	___	___	___
Gustinis	<u>X</u>	___	___	Rettig	___	___	___	Szczepaniak	<u>X</u>	___	___				

ACTION ITEMS

MEETING MINUTES
 CHECK REGISTRIES

MHSAA MEMBERSHIP
 ELEMENTARY MATH
 Report #20-051

STUDENT & ATHLETIC
 HANDBOOKS Report
 #20-052

FEDERAL FUNDING
 Report #20-053

STATE AIDE NOTE
 Report #20-054

- F. Motion by Member Hart supported by Member Storey to approve the resolution to ratify and affirm sale of the 2020 School Building and Site Bonds, Series I in an amount not to exceed \$18,500,000 as previously authorized by resolution adopted on May 11, 2020. Report #20-055. Secretary Storey took a roll call vote. Motion approved 5-0.

	Y	N	A		Y	N	A		Y	N	A		Y	N	A
Courtade	<u>X</u>	___	___	Hart	<u>X</u>	___	___	Storey	<u>X</u>	___	___	Truskoski	___	___	___
Gustinis	<u>X</u>	___	___	Rettig	___	___	___	Szczepaniak	<u>X</u>	___	___				

V. Future Items for Consideration

A. Public Comment - None

The purpose of this meeting is to conduct Board of Education business. President Gustinis reminded attendees that all public comments are limited to five (5) minutes and that there will typically be no attempt to comment or give answers at this meeting. Inquiries will be referred to the superintendent for response at a later time. President Gustinis read aloud comments that were in submitted advance of this meeting and announced attendees who requested the opportunity to speak by emailing boe@khps.org. President Gustinis then welcomed the opportunity for any others attending this virtual meeting the opportunity to make comment.

PUBLIC COMMENT

B. Go Around

1. Member Szczepaniak thanked the board for starting the meeting later to allow his attendance. Member Szczepaniak shared information about webinars offered by the state. Edweb.com is a free service that provides valuable and timely vidoes regarding education.
2. Assistant Superintendent shared a big thank you for approving the elementary math curriculum.
3. Director Gilchrist shared the senate took action to remove their own budget deadline. It is likely the state budgeting process will be delayed.
4. Member Courtade provided a shout out to bus drivers and volunteers that helped her when she became ill on the bus while delivering food. Member Courtade attended a Governor Relations meeting on Monday. The head of the Education Committee is upset with districts who did not focus on curriculum during the closure. She is incredibly proud of the decisions our district made to focus on the social and emotional needs of our students.

GO AROUND

C. Future Meetings

1. 06/29/20 6:45 p.m. Board of Education Budget/Truth and Taxation Hearing - Virtual
2. 06/29/20 7:00 p.m. Board of Education Meeting - Virtual
3. 07/27/20 6:30 p.m. Curriculum & School Improvement Committee
4. 07/27/20 7:30 p.m. Marketing Committee
5. 08/03/20 6:30 p.m. Policy Committee
6. 08/03/20 7:30 p.m. Finance Committee
7. 08/10/20 7:00 p.m. Board of Education Meeting, Administration Building

FUTURE MEETINGS

VI. Adjournment

- A. Motion by Member Szczepaniak supported by Member Hart to adjourn the meeting at 9:38 p.m. Secretary Storey took a roll call vote. Motion approved 5-0.

ADJOURNMENT

	Y	N	A		Y	N	A		Y	N	A		Y	N	A
Courtade	<u>X</u>	___	___	Hart	<u>X</u>	___	___	Storey	<u>X</u>	___	___	Truskoski	___	___	___
Gustinis	<u>X</u>	___	___	Rettig	___	___	___	Szczepaniak	<u>X</u>	___	___				

Respectfully submitted,

Danielle Storey, Secretary