

**School Emergency Drills**  
Documentation Form

| <u>Type of Drill</u>   | <u>Time of Drill</u>     |
|--|--------------------------|
| <u>#2</u> Fire Drill (5 required)                            | <u>X</u> Standard        |
| <u>    </u> Tornado Drill (2 required)                       | <u>    </u> Class Change |
| <u>    </u> Lock Down/Shelter in Place Drill<br>(2 required) | <u>X</u> Recess          |
|  | <u>    </u> Other Events |

Name of reporting school: Zinser Elementary

Date of drill: 9/26/18 Time drill was held: 3:00 pm (pm/am)

Exact time required to evacuate/shelter/secure: 50 seconds

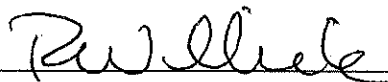
Total participants: 400

Remarks: 370 students; adjusted K, 4 & 5 location of lining up

This report is for emergency drill # 4 (2nd fire) for school year 2018-19.

Name of person conducting drill: Ross Willick

Title of person conducting drill: Principal

Signature of person conducting drill: 

Drill Was **Coordinated** With:

     **County/Local Emergency Management Coordinator or designee**  
Name & Title \_\_\_\_\_

AND

     **Law Enforcement** (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

OR

     **Fire** (fire chief or designee)  
Name & Title \_\_\_\_\_