

# School Emergency Drills Documentation Form

## Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

## Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Kenowa Hills Middle

Date of Drill: 1-16-18 Time drill was held: 9:18 (pm/am)

Exact time required to evacuate/shelter/secure: 1:58

Total Participants: 771

Remarks: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

This report is for emergency drill # 4 for school year 2017-2018

Name of person conducting drill: Eric Haik

Title of person conducting drill: Assistant Principal

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

- Emergency Management Coordinator

Name & Title \_\_\_\_\_

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)

Name & Title Deputy T. Erickson [Signature]

OR

- Fire (fire chief or designee)

Name & Title \_\_\_\_\_