

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (6 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill #3 (2 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Alpine Elementary

Date of Drill: 1/12/18 Time drill was held: 11 (pm/am)

Exact time required to evacuate/shelter/secure: 5 min.

Total Participants: 381 students & staff

Remarks: _____

This report is for emergency drill # 10 for school year 2017/2018

Name of person conducting drill: Jason Snyder

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title Lieutenant Jack Stewart

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title Det. Tom Erhardt

OR

Fire (fire chief or designee)
Name & Title _____