

# School Emergency Drills Documentation Form

## Type of Drill

- Fire Drill (5 required)  
 Tornado Drill (2 required)  
 Lock Down/Shelter in Place Drill (3 required)

## Time of Drill

- Standard  
 Class Change  
 Recess  
 Other Events

Name of Reporting School: Kenowal Hills Middle School / Northridge

Date of Drill: 4/20/18 Time drill was held: 1:40 (pm/am)

Exact time required to evacuate/shelter/secure: 1 min 34 sec.

Total Participants: 49

Remarks: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

This report is for emergency drill # 9 for school year 2017-18

Name of person conducting drill: Chip Heyboer

Title of person conducting drill: Teacher

Signature of person conducting drill: Chip Heyboer

Drill Was Coordinated With:

- Emergency Management Coordinator

Name & Title \_\_\_\_\_

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)

Name & Title Deputy Tim Eastman

OR

- Fire (fire chief or designee)

Name & Title \_\_\_\_\_