

# School Emergency Drills Documentation Form

## Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

## Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Kenowa Hills Middle

Date of Drill: 10-27-17 Time drill was held: 12:44 (pm/am)

Exact time required to evacuate/shelter/secure: 1 minute 15 seconds

Total Participants: 776

Remarks:

This report is for emergency drill # 3 for school year 2017-2018

Name of person conducting drill: Eric Haik

Title of person conducting drill: Assistant Principal

Signature of person conducting drill: Eric Haik

Drill Was Coordinated With:

Emergency Management Coordinator  
Name & Title Jack Stewart

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title Deputy Tim Edwards

OR

Fire (fire chief or designee)  
Name & Title \_\_\_\_\_