

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: KENNA HILLS S.T.E.M. ACADEMY

Date of Drill: 5/4/18 Time drill was held: 09³⁵ (pm/am)

Exact time required to evacuate/shelter/secure: 1:24

Total Participants: 43

Remarks: _____

This report is for emergency drill # 8 for school year 2017-18

Name of person conducting drill: LANCE JONES / JEREMY CUSICK

Title of person conducting drill: TEACHER

Signature of person conducting drill: Judy [Signature]

Drill Was Coordinated With:

- Emergency Management Coordinator

Name & Title Teacher J
AND

- Law Enforcement (county sheriff or chief of police or designee or MSE)

Name & Title DEPUTY TOM EDWARDS
OR

- Fire (fire chief or designee)

Name & Title _____