

School Emergency Drills Documentation Form

- | Type of Drill | Time of Drill |
|--|---|
| <input checked="" type="checkbox"/> Fire Drill (§ required)
<input checked="" type="checkbox"/> Tornado Drill (2 required)
<input type="checkbox"/> Lock Down/Shelter in Place Drill
(§ required) | <input checked="" type="checkbox"/> Standard
<input type="checkbox"/> Class Change
<input type="checkbox"/> Recess
<input type="checkbox"/> Other Events |

Name of Reporting School: KHECC

Date of Drill: 10/11/17 Time drill was held: 11:00 (pm/am) (am)

Exact time required to evacuate/shelter/secure: 6 min

Total Participants: 100

Remarks: Classroom teachers need to know locations prior to drill.

This report is for emergency drill # 1 for school year 17/18.

Name of person conducting drill: Dan Brant

Title of person conducting drill: Principal

Signature of person conducting drill: *Dan Brant*

- Drill Was Coordinated With:
- Emergency Management Coordinator
Name & Title Jack Stewart - County Emergency Coordinator
 - AND
 - Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title Officer - Mitchael Harkema - Walker Police Dept.
 - OR
 - Fire (fire chief or designee)
Name & Title _____