

# School Emergency Drills Documentation Form

### Type of Drill

- Fire Drill (<sup>5</sup> required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill  
(<sup>3</sup> required)

### Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Kenowa Hills S.T.E.M. Academy

Date of Drill: 11/29/17 Time drill was held: 09<sup>05</sup> (pm/am)

Exact time required to evacuate/shelter/secure: 1<sup>29</sup>


Total Participants: 45

Remarks: \_\_\_\_\_

This report is for emergency drill # 3 for school year 2017-18

Name of person conducting drill: Jeremy Cusick


Title of person conducting drill: Teacher

Signature of person conducting drill: 

Drill Was Coordinated With:

Emergency Management Coordinator  
Name & Title \_\_\_\_\_

**AND**

Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title DEP. TIM ERHARDT 

**OR**

Fire (fire chief or designee)  
Name & Title \_\_\_\_\_