

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Kenowa Hills Middle School / Northridge

Date of Drill: 12-15-17 Time drill was held: 1:30 (pm/am)

Exact time required to evacuate/shelter/secure: 1 min 25 sec.

Total Participants: 49

Remarks: _____

This report is for emergency drill # 4 for school year 2017-18

Name of person conducting drill: Chip Heyboer

Title of person conducting drill: Teacher

Signature of person conducting drill: Chip Heyboer

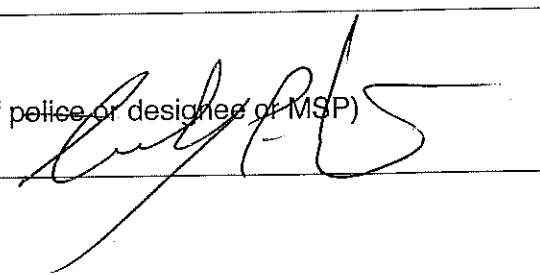
Drill Was Coordinated With:

- Emergency Management Coordinator

Name & Title _____

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)

Name & Title Deputy Tim Edwards 

OR

- Fire (fire chief or designee)

Name & Title _____

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 Lock Down/Shelter in Place Drill (3 required)

Time of Drill

- Standard
 Class Change
 Recess
 Other Events

Name of Reporting School: Kenowa Hills Middle School / North Ridge

Date of Drill: 1/26/18 Time drill was held: 1:45 (pm/am)

Exact time required to evacuate/shelter/secure: 1 min 10 sec.

Total Participants: 47

Remarks: _____

This report is for emergency drill # 5 for school year 2017-18

Name of person conducting drill: Chip Heyboer

Title of person conducting drill: Instructor

Signature of person conducting drill: Chip

Drill Was Coordinated With:

- Emergency Management Coordinator
Name & Title _____
AND
 Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title DEPUTY TIM EDWARDS _____
OR
 Fire (fire chief or designee)
Name & Title _____