

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (6 required)
 Tornado Drill (2 required) #3
 Lock Down/Shelter in Place Drill
(2 required)

Time of Drill

- Standard
 Class Change
 Recess
 Other Events

Name of Reporting School: Alpine Elementary

Date of Drill: 3/13/18 Time drill was held: 10:05 (pm/am)

Exact time required to evacuate/shelter/secure: 2 min. 8 sec.

Total Participants: 388 Students + Staff

Remarks: _____

This report is for emergency drill # 12 for school year 2017/2018

Name of person conducting drill: Jason Snyder

Title of person conducting drill: Principal

Signature of person conducting drill: Jason Snyder

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title Lieutenant Jack Stewart

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title Dept. Tim Erhardt

OR

Fire (fire chief or designee)
Name & Title _____