

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Kenowa Hills Middle School/Northridge

Date of Drill: 4/27/18 Time drill was held: 1:35 (pm/am)

Exact time required to evacuate/shelter/secure: 1st - 1 min 10 sec. 2nd 15 sec.

Total Participants: 48

Remarks: _____

This report is for emergency drill # 9 for school year 2017-18

Name of person conducting drill: Chip Heyboer, Katie Bush

Title of person conducting drill: Teacher

Signature of person conducting drill: Chip Heyboer

Drill Was Coordinated With:

- Emergency Management Coordinator
Name & Title _____
- AND
- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title Deputy Tim Entwistle
- OR
- Fire (fire chief or designee)
Name & Title _____