

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (6 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill
(~~2~~ required)
3

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Zinser Elementary

Date of Drill: 3/16/17 Time drill was held: 9:01 (pm/am)

Exact time required to evacuate/shelter/secure: 25 seconds

Total Participants: 335

Remarks: emailed staff take-aways • pull any student from the hallway into your room, • stand up - squish up instead of sitting

This report is for emergency drill # 3 for school year 17-18.

Name of person conducting drill: Ross Willick

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title Tim Erhardt, school resource officer

OR

Mitch Harkema, Walker PD liaison

Fire (fire chief or designee)
Name & Title _____